

## **Hutchinson Beach 22-23 Parent and Family Engagement Plan**

**District Approved 6-15-22 E. Robinson**

The Parent and Family Engagement Plan (PFEP) must be jointly developed with parents and must be distributed to parents in an understandable and uniform format, and in the language, parents can understand. It must be made available for the community and updated periodically to meet the changing needs of the parents and the school. [Section 1116(b)].

**Instructions: Describe the means by which the school will carry out the ESSA requirements below.**

### **1. POLICY INVOLVEMENT**

**A. By what means will the school conduct a Title I Annual Meeting (convened at a convenient time, to which all parents are invited and encouraged to attend) to inform parents of their school's participation in Title I, the requirements of Title I, and the right of parents to be involved [Section 1116(c)(1)]?** The Title I Annual Meeting will take place in September prior to Open House, for our parents, from 5:00-5:30.

**B. By what means will the school involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the PFEP [Section 1116(c)(3)]?**

SAC meeting April 10th to review the PFEP based on the Spring Survey results. Then at the May 22nd SAC meeting we will review and finalize the PFEP.

**C. By what means will the school involve parents in the joint development of the School Improvement Plan [Section 1116(c)(3)]?**

Parents will be involved in the joint development of the School Improvement Plan during SAC meetings. During the SAC meeting, results from a comprehensive needs assessment will be reviewed. The current SIP will be reviewed. Revisions to the plan will be made based on needs, barriers, and parental input. We will use the School Improvement Plan Review /Input to record parent input.

**D. By what means will the school provide parents opportunities, if requested, for regular meetings to formulate suggestions and to participate, as appropriate, in making decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]?**

SAC, PTO, Parent/Teacher Conferences and administrative meetings.

**E. If the School-wide Program Plan is not satisfactory to the parents, by what means will the school provide parents an opportunity to submit comments with the plan when it is submitted to the district [Section 1116(c)(5)]?**

Parents who are not satisfied with the school-wide plan will complete a form to be submitted with the plan to the district.

### **2. BUILDING CAPACITY FOR INVOLVEMENT**

**F. By what means will the school provide assistance to parents in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children [Section 1116(e)(1)]? (Include activities in Table A)**

In conjunction with the Title I Annual Meeting we will provide stations at Open House from 5:00-5:30 pm. in the cafeteria. During this time, we will offer the following stations: Parent Portal, Eureka Math, iReady, STAR and Cambium... Each parent will receive a punch card for attending each station that can be turned in for a Habit High 5 for their children. Other ongoing resources available are Parents Parent Portal, Achieve 3000 and Eureka Site. Parents may attend Science Night in October.

**G. By what means will the school provide parents a description and explanation of the curriculum in use at the school [Section 1116(4)(B)]? (Include activities in Table A)** We will offer a curriculum night in September as one of our Family Events as well as deliver information at the Tears/Cheers Bfast and the Kindergarten Transition. Parents may attend Science Night in October.

**H. By what means will the school provide parents a description and explanation of the academic assessments used to measure student progress [Section 1116(4)(B)]? (Include activities in Table A)** September we will offer curriculum night as one of our family events, January we will have a Writing Boot Camp/Breakfast for our parents to attend. If parents pre-register for the event we will provide their child's iReady results. Parents of Pre-K to new Kdg students will receive this information at the Kindergarten Transition in May. Parents may attend Science Night in October.

**I. By what means will the school provide parents a description and explanation of the achievement levels of the State academic standards that students are expected to obtain [Section 1116(4)(B)]? (Include activities in Table A)** We will provide this during Open House in September, Curriculum Night in September and January for Writing Bootcamp. Parents may attend Science Night in October.

**J. By what means will the school provide parents materials and training to help them to work with their children to improve their children's achievement, such as literacy training and using technology (including the harms of copyright piracy), to foster parental involvement [Section 1116(e)(2)]? (Include activities in Table A)** During our family events such as Open House stations, Tears/Cheers Bfast, Curriculum Night, Writing Bootcamp, and science night. Other ongoing resources available are Parents Parent Portal, iReady, Leader in Me and Eureka Site.

**Table A+**  
**Parent Training Opportunities**

Include all activities for requirements F through J above and all transition activities that involve parents.

Timeline	Title of Training/Event	Topics	Requirement(s) Addressed (F, G, H, I, J)	Time (AM or PM)	# of Parents Attended*
August	Tears/Cheers Bfast	Kindergarten Literacy Bfast	J, G	AM	49
Sept	Title I Annual Meeting	Requirements of Title I	F, I, J	PM	98
September	Open House	Curriculum (Math and ELA)	G, H, I, J	PM	256
October	Science Night	STEM	F, G, H, I	PM	
Nov	Donuts with Grown Ups	Literacy Breakfast	F, J, G	AM	
Jan	Writing Bootcamp	Writing Training for Parents	H, I, J	AM/PM	
May	Kindergarten Transition	Pre-K to Kdg Academics	H, G	AM	
On-Going	Parent Portal, iReady, LIM and Eureka Site	Contact information, encourage usage, progress monitoring with Reading and Math.	F, J	AM/PM	

\*To be updated throughout the year.

**Table B**  
**Other Events/Activities**

Other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children [Section 1116(e)(4)].

Timeline	Title	Purpose	Time (AM or PM) or Method	# of Parents Attended*
Aug-May	School Advisory Council	Plan/review/improve the PFEP and develop the SWP	2:15pm.	
August-May	Parent Center	Location where parents can volunteer, conferences, state funded assistance computer	7:30-2:00	
August-May	Watchdog	To bring fathers into the school to mentor, teach and volunteer		
May	Parent Leadership Day			

\*To be updated throughout the year

**K. By what means will the school educate the faculty, staff, and administrators, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school [Section 1116(e)(3)]?** The school will utilize training that is provided by the district for the faculty and staff. In addition, the school will provide training in Leader in Me.

**L. To the extent feasible, by what means will the school coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs that encourage and support parents in participating in the education of their children [Section 1116(e)(4)]?** Watchdog, Leader in Me, and Pre-K to K transition.

**M. By what means will the school provide other reasonable support for parental involvement activities as parents may request [Section 1116(e) (13)]? (Based on the Title I Spring Parent Survey results, what activities did the parents request that are included in this plan?)**

Based on the Title I Spring Survey, Beach will provide support for parents, per their request, on Curriculum (Math and Reading), Writing Bootcamp), and Stations during Open House to assist parents with questions relating to Parent Portal and monitoring their students' progress.

**N. Elementary Only - How will the school ensure that teachers conduct a parent-teacher conference for individual students at least annually, during which the compact is discussed [Section 1116 (d)(2)(A)]?** Parent compact conference (beginning of the year with teacher and parents), Student led conferences (Parent Leadership Day)

**O. Optional – How will the school develop appropriate roles for community-based organizations and businesses in parent involvement activities [Section 1116(e)(13)]?**

**P. Optional – By what means will the school involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of the training [Section 1116(e)(6)]?**

**Q. Optional – By what means will the school provide literacy training for parents if the LEA has exhausted all other sources of funding [Section 1116(e)(7)]?**

**R. Optional – By what means will the school pay reasonable and necessary expenses, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1116(e)(8)]?**

**S. Optional – By what means will the school train parents to enhance the involvement of other parents [Section 1116(e)(9)]?**

**T. Optional – By what means will the school conduct in-home conferences for parents who are unable to attend at school [Section 1116(e) (10)]?**

**U. Optional – By what means will the school adopt and implement model approaches to improve parent involvement [Section 1116(e) (11)]?**

### **3. ACCESSIBILITY**

**V. By what means will the school provide opportunities for informed participation of parents and family members (including parents and family members with limited English proficiency, with disabilities, and parents of migratory children). [Section 1116(f)]? (List the barriers identified by parents in the Title I Spring Survey and the methods by which the school will assist to overcome the barriers.)**

Based on the Spring Parent Survey results, parent work schedules were listed as a barrier. We have planned for morning and afternoon activities to address this concern. An additional barrier was students' limited English. We are addressing this issue through the ELL night. ELL night will provide learning and educate parents with limited English, more tools for their children to be successful, more events after school to help with parents work schedule, family event calendar, Remind messages and flyers all translated in appropriate language.

**W. By what means will the school ensure that information related to school and parent programs, school reports, meetings, and other activities is sent to the parents in a format and in a language the parents can understand [Section 1116(e)(5) and (f)]? Facebook, Remind, Everbridge, PeachJar, Twitter, and flyers all translated in appropriate language and sent two weeks in advance. Provide parents with a Family event calendar at the beginning of the year at Open House.**

**X. By what means will the school offer a flexible number of meetings, such as meetings in the morning or evening to accommodate parents' schedules [Section 1116(c)(2)]? Morning, after school, and evening events.**

**Y. By what means will the school provide parents with timely information about meetings, activities, and events [Section 1116(c)(4)(A)]. Facebook, Remind, Everbridge, PeachJar, Twitter, and flyers all translated in appropriate language and sent two weeks in advance. Provide parents with a Family event calendar at the beginning of the year at Open House.**

**Title I Expenditures Parent and Family Engagement (Adjust to reflect the planned expenditures)**

<b>Category</b>	<b>List of Items</b>
Parent Liaison	Part time hourly position. PL helps maintain Title I standards, works with community and parents as the liaison to provide school with volunteers and community partners.
Parent Communications	Flyers, SMORE newsletter, paper, ink, copy machine rental
Parent Training/Events	Food, handouts, materials, supplies, Open house, Family events (see family event calendar), watchdog program)
Parent/Teacher Conferences	Copies (parent compacts, assessment documentation, curriculum info., intervention materials)
Parent Center	Supplies