

Oscar Patterson Academy

22-23 Parent and Family Engagement Plan

Date Revised with Parent Input:

District Approved: 7-13-22

The Parent and Family Engagement Plan (PFEP) must be jointly developed with parents and must be distributed to parents in an understandable and uniform format, and in a language, parents can understand. It must be made available for the community and updated periodically to meet the changing needs of the parents and the school. [Section 1116(b)].

Instructions: Describe the means by which the school will carry out the ESSA requirements below.

1. POLICY INVOLVEMENT

A. By what means will the school conduct a Title I Annual Meeting (convened at a convenient time, to which all parents are invited and encouraged to attend) to inform parents of their school's participation in Title I, the requirements of Title I, and the right of parents to be involved [Section 1116(c)(1)]?

The school will conduct two separate meetings at different times to accommodate the needs of the parents. One of the meetings will be in the evening in conjunction with our Fall Open House. Additional meeting and time will be added in alignment with other parental involvement activities scheduled in the first month of the school year. The parents will be notified via flyers sent home with each child, school newsletters sent out by administration, and school wide class DOJO alerts. Information will be placed on our website, as well as the marquee in the front of the school. The district will provide a PowerPoint that reviews all the requirements by law. Additional information may also be placed on our Facebook page.

B. By what means will the school involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the PFEP [Section 1116(c)(3)]?

All parents are given the opportunity to complete a paper or on-line Title I Spring Parent Survey. The results of the survey are tallied and shared with the faculty for their thoughts on ways to improve our PFEP for the next year. An evaluation of the current PFEP is conducted during a SAC meeting. Based on the evaluation and survey results, revisions to the plan are made for the next school year. The plan will be reviewed during SAC meetings throughout the year to make revisions according to the changing needs of parents and the school. In addition, administrators will have individual communication with parents during car pick and drop off and by professional curiosity phone calls.

C. By what means will the school involve parents in the joint development of the School Improvement Plan [Section 1116(c)(3)]?

During our last SAC meeting of the school year, results from the comprehensive needs assessment will be discussed. Strategies from the current year's School Improvement Plan are reviewed. Revisions are made based on needs, barriers, and parent input. New plans are developed, presented to the SAC committee, and revisions are made as deemed necessary.

D. By what means will the school provide parents opportunities, if requested, for regular meetings to formulate suggestions and to participate, as appropriate, in making decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]?

Parent feedback forms will be available at events, IEP meetings, Parent-teacher conferences, SAC meetings, CST meetings and additional feedback is collected through classroom DOJO. Suggestions and ideas provided by parents, if feasible and realistic, will be implemented at an appropriate time.

E. If the School Improvement Plan is not satisfactory to the parents, by what means will the school provide parents an opportunity to submit comments with the plan when it is submitted to the district [Section 1116(c)(5)]?

Parents who are not satisfied with the school-wide plan will complete a form to be submitted with the plan to the district.

2. BUILDING CAPACITY FOR INVOLVEMENT

In Table A, list the activities that will address topics F - J.

F. Assist parents in understanding:

- State academic standards;
- State and local academic assessments;
- Requirements of Title I;
- Monitoring a child's progress; and
- Work with educators to improve the achievement of their children [Section 1116(e)(1)]

G. Description and explanation of:

- Curriculum in use at the school [Section 1116(4)(B)]

H. Description and explanation of:

- Academic assessments used to measure student progress [Section 1116(4)(B)]?

I. Description and explanation of:

- Achievement levels of the State academic standards that students are expected to obtain [Section 1116(4)(B)]

J. Provide materials and training to:

- help parents work with their children to improve their children's achievement, such as literacy training and using technology (including the harms of copyright piracy), to foster parental involvement [Section 1116(e)(2)] (LEA note: this includes Parent Portal training)

Table A

Parent Training Opportunities

List all activities for requirements F through J and transition activities that involve parents.

Timeline	Title of Training/Event	Topics	Requirement(s) Addressed (F,G,H,I,J,)	Time (AM or PM)	# of Parents Attended
August	Orientation	School procedures and expectations, academic Standards in reading and math, and Parent Portal sign up	G, I, J		
September	Donuts for Dad	Parent Involvement	District Provided		
September	Title I Annual Meeting	Requirements of Title I	F. G. J		
October	Open House/STEAM Night	Parent Involvement/Math, Technology & Science (How to view student progress)	F, G, I, J		
Nov/Dec	Holiday Activities	Parent Involvement	F, H, I		
February	Assessment Informative	Information about upcoming state / local assessment and understanding of results.	F, G, I, J		
April/May	PreK to K Transition	Early activities preparing for school- based success	F, G, I, J		
May	Muffins with Moms	Parent involvement, Summer strategies for upcoming academic success	F, G, I, J		

*To be updated throughout the year.

**Table B
Other Events/Activities**

Other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children [Section 1116(e)(4)].

Timeline	Title	Purpose	Time (AM or PM) or Method	# of Parents Attended*
	School Advisory Council Quarterly Meeting #1	Plan/review/improve the PFEP Compact, and develop the SIP		
	School Advisory Council Quarterly Meeting #2			
	School Advisory Council Quarterly Meeting #3			
	School Advisory Council Quarterly Meeting #4			
	Parent Teacher Organization Meeting #1	Go over current budget and upcoming school events		
	Parent Teacher Organization Meeting #2			
	Parent Teacher Organization Meeting #3			
	Parent Teacher Organization Meeting #4			
	Open House	Improve parent involvement		
Ongoing as needed	Parent Portal for Parents	Improve parent involvement and student achievement		

*To be updated throughout the year

K. By what means will the school educate the faculty, staff, and administrators, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate

with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school [Section 1116(e)(3)]?

Parent Engagement PD Topic	Date	Number of Attendees (complete after the event)
Communicating with and Reaching out to parents		
Parent Teacher Conference/Compacts		

L. To the extent feasible, by what means will the school coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs that encourage and support parents in participating in the education of their children [Section 1116(e)(4)]?

Patterson has a local preschool program on its campus: Early Education and Care. Although our students do not interact during the school day, Patterson administration and instructional leaders do participate in activities, performances, open house, and graduation ceremonies. We collaborate together to provide parents with information about enrollment and requirements for students entering kindergarten. We also have two PreK Exceptional Student Education classes and two Autistic PreK classes that we serve at Patterson. All parents are encouraged to participate in parent involvement activities and to give their input.

M. By what means will the school provide other reasonable support for parental involvement activities as parents may request [Section 1116(e)(13)]? (Based on the Title I Spring Parent Survey results, what activities did the parents request that are included in this plan?)

Based on the Bay District Schools Spring Survey results, parents are requesting help with transportation to meetings, assistance with childcare, more communication of their child's progress and assistance with understanding new math and ELA concepts. In order to meet the needs of our parents, we will provide gas cards for parents who need assistance and set up transportation for those without vehicles who wish to attend our parent involvement events. We will also solicit teachers to assist with childcare for the events so that parents can participate in the activities.

N. Elementary Only - How will the school ensure that teachers conduct a parent-teacher conference for individual students at least annually, during which the compact is discussed [Section 1116(d)(2)(A)]?

Teachers will be given a substitute teacher in order to schedule parent-teacher conferences. We will encourage parents to sign up for these conferences during orientation. Teachers will complete Parent/student/teacher compact at the conference. If a parent chooses not to attend a conference we will attempt google meets, phone calls, DOJO messages, emails, send letters home and make home visits.

O. Optional – How will the school develop appropriate roles for community-based organizations and businesses in parent involvement activities [Section 1116(e)(13)]?

P. Optional – By what means will the school involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of the training [Section 1116(e)(6)]?

Q. Optional – By what means will the school provide literacy training for parents if the LEA has exhausted all other sources of funding [Section 1116(e)(7)]?

R. Optional – By what means will the school pay reasonable and necessary expenses, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1116(e)(8)]?

When training is scheduled for parents during after school hours, food will be provided and when possible child care will be included.

S. Optional – By what means will the school train parents to enhance the involvement of other parents [Section 1116(e)(9)]?

T. Optional – By what means will the school conduct in-home conferences for parents who are unable to attend at school [Section 1116(e)(10)]?

When the social worker, guidance counselor, or behavior specialist make home visits they will use that opportunity to discuss the student's academic progress.

U. Optional – By what means will the school adopt and implement model approaches to improve parent involvement [Section 1116(e)(11)]?

3. ACCESSIBILITY

V. By what means will the school provide opportunities for informed participation of parents and family members (including parents and family members with limited English proficiency, with disabilities, and parents of migratory children). [Section 1116(f)]? (List the barriers identified by parents in the Title I Spring Survey and the methods by which the school will assist to overcome the barriers.)

Based on the Bay District Schools Spring Survey results the majority of parents indicated that right after school ends and after 5:00 are the best times for their participation. We will make sure parental involvement events and activities are scheduled during these times. We will also ensure announcements are communicated in the language of our parents and provide an interpreter at the parental involvement events and activities.

W. By what means will the school ensure that information related to school and parent programs, school reports, meetings, and other activities is sent to the parents in a format and in a language the parents can understand [Section 1116(e)(5) and (f)]?

All school communications are translated for our ELL families. Google Translate and staff members assist with this matter. Our new ADA approved website will translate all uploaded documents. Bilingual staff members assist with conferences and phone calls.

X. By what means will the school offer a flexible number of meetings, such as meetings in the morning or evening to accommodate parents' schedules [Section 1116(c)(2)]?

We plan to rotate our meeting so that we can maximize our ability to reach a variety of parents. Parent availability will be considered for all parent conferences and other meetings. Bilingual staff members will assist with conferences and phone calls as well.

Y. By what means will the school provide parents with timely information about meetings, activities, and events [Section 1116(c)(4)(A)].

At the beginning of every month, a newsletter will be distributed via email and DOJO highlighting the upcoming events. At least one week, in our take home Tuesday folders, a flier will be sent out highlighting the event. We will post upcoming events on DOJO , FACEBOOK and twitter. We will also send reminder messages through PEACHJAR.

Title I Expenditures Parent and Family Engagement (Adjust to reflect the planned expenditures)

Category	List of Items
Parent Liaison	Salary, benefits
Parent Communications	Paper, ink/toner, copier rental, digital newsletter, printed materials/brochures
Parent Training/Events	Refreshments, materials, supplies, teacher as consultants, printed materials, ink/toner
Parent/Teacher Conferences	Subs to cover classrooms, stipends for after hours