



MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
December 11, 2018

EXPULSION HEARINGS – BOARD ROOM – 10:30 A.M.

BOARD MEETING – 1:00 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting) Cancelled

REVISION #1

EXPULSION HEARING

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members Ryan Neves and Jerry Register; Sarah Whaler, Coordinator of Student Placement Options and Attorney Franklin Harrison. School Board Member Ginger Littleton was absent.

Attorney Franklin Harrison called the Expulsion Hearing to order at 10:41 A.M.

- 1) Merritt Brown Middle School student – A.S.
Case #1819009

The student's guardian was present for the hearing which she requested to be held in private. The student was charged with Alcohol Use/Possession SESIR. Sworn testimony was given by Charlotte Marshall, Principal of Merritt Brown Middle School, Judy Frye, Assistant Principal, Merritt Brown Middle School, Dawn Branning, SRD and the student's guardian.

Motion by Neves, seconded by Chapman, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2018-19 school year, including summer school, and all of the 2019-2020 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 2) Panama City Marine Institute student – J.F.
Case #1819008

The student was present for the hearing which she requested to be held in private. The student was charged with Physical Attack. Sworn testimony was given by Ron Boyce, Executive Director, Panama City Marine Institute and the student.

Motion by Register, seconded by Neves, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2018-19 school year, including summer school, and all of the 2019-2020 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

The expulsion hearing concluded at 11:42 a.m.

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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

SCHOOL BOARD MEETING

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members: Ginger Littleton, Ryan Neves and Jerry Register; Superintendent Bill Husfelt and Attorney Franklin Harrison.

The meeting was called to order at 1:02 p.m. by School Board Chairman Steve Moss. Pastor Greg Faulkenberry, 24/7 Church, led the Moment of Reflection. The Pledge of Allegiance was led by Sharon Michalik, Director of Communications.

Emergency Item - The back-up documentation for agenda item **VIII-D-1. Bay High School, Rutherford High School, and Merritt Brown Middle School Rebuild Projects Guaranteed Maximum Price** was received after the 48 hour deadline. According to School Board Policy, because the back-up documentation was not available to the Board Members at least 48 hours prior to the meeting, this agenda item will have to be declared as an emergency item and approved by the majority of the board members present before it can be heard by the Board and voted on.

Motion by Littleton, seconded by Neves, to approve the Emergency Item be added to the Agenda. Motion unanimously approved.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Add	VII.A.2.	Request to Approve Out of County Travel
Delete	VII.B.2.a.	Interagency Agreement with Big Bend
	VII.C.5.	Purchasing and Contracting

Motion by Chapman, seconded by Littleton, to approve the amended Agenda. Motion unanimously approved.

II. APPROVAL OF MINUTES – November 13, 2018 School Board Meeting, November 20, 2018 School Board Organizational Meeting (SMF #1)

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. U.S. Presidential Scholars Nominees

Susan Farrar, Director of Secondary Education, recognized Nathan Beaucage, Bay High (Academic Nominee) and Linzy Cannady, Deane Bozeman (CTE Nominee).

B. 2018 Top 300 Masters

Katie McCurdy, STEM Administrator, recognized Lillian Mefford, JR Arnold High School and Colin Campbell, Covenant Christian School. Lillian Mefford presented a check for \$1,000 to Dr. Sue Harrell, Principal and Mr. Jay Buddi, Science teacher from Surfside Middle School.

C. Florida Healthy School District Award

Penny Taylor, FLDOE, Department for Healthy Schools, gave a short presentation about the award and presented the silver level award and flag to Cinda Trexler, Student Services Instructional Specialist.

D. Panama City Beach Chamber of Commerce Presentation

Kristopher Lane, President, presented a check of \$7,000 to Bay District Schools on behalf of the Panama City Beach Half Marathon & 5K.

E. Bay Education Foundation Donor Recognition

Janet Kessler, Executive Director, recognized several donors that repurposed their donations to assist teachers to replace items in their classrooms. Dr. Joe Wanderer, Griffis Institute, donated \$11,000, the Junior League of Panama City donated \$14,000, and the St. Joe Community Foundation donated \$10,000.

Chairman Moss called a recess at 1:45 p.m. and returned to the agenda at 1:52 p.m.

IV. ORGANIZATION REPORTS

A. Association of Bay County Educators

Alexis Underwood, ABCE President, said the teachers thank the School Board for free daycare. She reminded the teachers to be flexible, gentle, and understanding with each other & students. Practice positive thinking.

B. Bay Educational Support Personnel Association

No report given.

C. Bay Education Foundation

Janet Kessler, Executive Director, said they are in the process of accepting applications for tuition assistance for employees and Take Stock program will begin in January 2019.

D. Citizens Oversight Committee

Jack Bishop presented a report from the November 6, 2018 meeting.

At 2:00 p.m., Chairman Moss direct the School Board to the Consent and Action Items on the agenda. He returned to this portion of the agenda at 2:45 p.m.

V. HEARING FROM THE PUBLIC

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Leonard Hall requested more detailed student data. He is receiving summary data which he felt is not what he requested.

Esteria Smith, Keira Banton, Jennifer Alvis, and Jteria Allen spoke about the Rutherford High School returning to their original start and ending times. The students are able to work in the afternoon to support their families that are struggling due to the aftermath of Hurricane Michael under the new schedule. With the return to the original schedule, many will not be able to continue to work.

VI. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

Littleton shared information about the STEM activities at Gulf Coast College. Chapman shared that the Haney Cosmetology students went to Oakland Terrace Elementary to give students free haircuts. Moss spoke about the multitude of donations streaming into the warehouse and the Nelson Building Christmas party.

B. District Staff

Sharon Michalik reminded everyone that tomorrow is Unity Day and to wear orange. Good Morning America will be showcasing Salvage Santa and the toy drive next Tuesday at 6 a.m. and asked everyone to attend.

VII. CONSENT AGENDA

A. Deputy Superintendent

1. Request to Approve Changes to 2018-2019 Salary Schedule (SMF #2)
2. Request to Approve Out of Country Travel (SMF #3)

B. Assistant Superintendent for Teaching and Learning Services

1. Approval of the 2019-2020 School Calendar (SMF #4)
PULLED TO ACTION BY REGISTER
2. ~~Contracts/ MOUs/ Agreements 2018-2019~~
 - a. ~~Interagency Agreement with Big Bend~~

C. Business Support Services

1. Budget Calendar (SMF #5)
2. Financial Information (SMF #6)
3. Internal Audit Reports (SMF #7)
 - a. Parker Elementary School
 - b. Rutherford High School
4. Inventory Report (SMF #8)
5. Purchasing and Contracting

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #9) **PULLED TO ACTION BY REGISTER**

E. Operational Support Services

1. Capital Projects and Energy Conservation Update (SMF #10) **PULLED TO ACTION BY REGISTER**
2. Prequalification of Contractors (SMF #11)

Motion by Register, seconded by Littleton, to approve the remainder of the Consent Items. Motion unanimously approved.

VIII. ACTION ITEMS

B. Assistant Superintendent for Teaching and Learning Services

1. Approval of the 2019-2020 School Calendar (SMF #4) **PULLED TO ACTION BY REGISTER**

Register asked about the amount of student days. The Superintendent stated that 177 are student days and 3 PLC days.

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #9) **PULLED TO ACTION BY REGISTER**

Register questioned why four first grade teachers at Tyndall Elementary were resigning and the Superintendent stated they have military spouses that were reassigned to another base.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

E. Operational Support Services

1. Capital Projects and Energy Conservation Update (SMF #10) **PULLED TO ACTION BY REGISTER**

Register asked about the hold on the Bay High STEM building and the new elementary school. Lee Walters stated those projects will begin in the next 12 months. The focus right now is repairing the schools damaged by Hurricane Michael.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

A. School Board Members and Attorney

1. Reappointment of Judy Riera to Serve on the Charter School Review Committee (Register) (SMF #12)

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

2. Short Term Occupancy and Land Purchase Agreement (SMF #13)

Franklin Harrison shared that the documents are to purchase the remaining parcel across from Tommy Oliver Stadium needed for parking and the new STEM building at Bay High School.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

B. Superintendent

1. Request for Appointment to Represent Bay County Public Sector on the Tri-County Community Council, Inc. Board of Directors 2019 Term (SMF #14)

Motion by Littleton to nominate Pamm Chapman, seconded by Register, to approve. Motion unanimously approved.

2. Request General Fund Line of Credit (SMF #15)

Jim Loyed explained this request is for \$25 million to cover operating expenses out of the General Fund before funds from taxes are received. Harrison explained this is a cash flow issue.

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

C. Business Support Services

1. Purchasing and Contracting
 - a. FEMA Consultant Contract (SMF #16)

The Haggerty Group was recommended. Mr. Haggerty addressed the Board and said their role will be to build the school district big, better and stronger. The company has 17 years of experience and supported every major disaster.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

D. Operational Support Services

1. Bay High School, Rutherford High School, and Merritt Brown Middle School Rebuild Projects Guaranteed Maximum Price (SMF #17) (**EMERGENCY ITEM**)

Lee Walters shared roofing projects will begin in January.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

IX. INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements (SMF #18)

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter School
3. Central High School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

X. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~
~~(Immediately following School Board Meeting)~~ **Cancelled**

At 3:15 p.m., with no further business scheduled to come before the Board, Chairman Moss adjourned the School Board Meeting.



Steve Moss
Chairman



Bill Husfelt
Superintendent