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Board Members:

Jerry Register
District 1

Ginger Littleton
District 2

Joe Wayne Walker
District 3

Ryan Neves
District 4

Steve Moss
District 5

MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
March 13, 2018

EXPULSION HEARINGS – 10:30 A.M. – BOARD ROOM

BOARD MEETING – 1:00 P.M. – BOARD ROOM

~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~
~~(Immediately following School Board Meeting) Cancelled~~

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REVISION #1

EXPULSION HEARING

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Ryan Neves, Jerry Register and Joe W. Walker; Gena Burgans, Assistant Superintendent for Teaching and Learning Services, and Attorney Heather Hudson.

Chairman Littleton called the hearing to order at 10:31 A.M.

- 1) Mosley High School student – A.R.
Case #1718019

The student's mother was present for the hearing which she requested to be held in private. The student was charged with Physical Attack on a School Board Employee. Attorney Hudson requested that School Board Exhibits #1 through #6 be admitted into evidence. Sworn testimony was given by Brian Bullock, Principal of Mosley High School, John Capes, Assistant Administrator of Mosley High School and SRD Brooks Atkinson.

Motion by Register, seconded by Neves, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 2) North Bay Haven student – R.S.
Case #1718019

Neither the student nor his representatives were present for the hearing. Attorney Hudson stated that the student's parent(s) had submitted a signed waiver waiving their right to a hearing before the School Board on the Superintendent's recommendation for expulsion of the student and agreed that the School Board enter a Final Order of Expulsion under the terms recommended by the Superintendent as stated in the Superintendent's Notice of Recommended Expulsion and Notice of Hearing. The student is charged with an Out of School delinquent act which, if committed by an adult, would be a felony.

Motion by Register, seconded by Neves, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including

summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

The hearings concluded at 11:18 A.M.

SCHOOL BOARD MEETING

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Ryan Neves, Jerry Register and Joe W. Walker; William V. Husfelt III, Superintendent, and Attorney Heather Hudson.

The meeting was called to order at 1:01 p.m. by School Board Chair Ginger Littleton. Pastor Danny Davis, Refuge Assembly of God, led the Moment of Reflection. The Pledge of Allegiance was led by Sandra Davis, Deputy Superintendent.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

- | | | |
|-----------------|-----------------|---|
| Delete | III.C. | Mosley Girls Basketball Outstanding Achievement Award and renumber accordingly. |
| Revision | VIII.B.2 | Replace page 68 of the 2017-2018 Teacher Appraisal System Manual. |
| Add | VIII.B.4 | Haney Administrative Student Agreement |
| Delete | VIII.C.4 | Request Approval for an Amusement Vendor |
| Add | IX.A.1.a | BCSB policy 6.404 – Sale Prices of Meals |

Motion by Register, seconded by Neves, to approve the Agenda as amended. Motion unanimously approved.

II. APPROVAL OF MINUTES – February 27, 2018 School Board Meeting (SMF #1)

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Winter Sports Academic Excellence Awards

Kirk Harrell recognized Rutherford High School for the highest GPA in Boys Basketball and Girls Weightlifting, Deane Bozeman School for the highest GPA in Girls Basketball, and Mosley High School for the highest GPA in Competitive Cheerleading, Boys Soccer, Girls Soccer, and Wrestling. The school with the overall highest winter GPA was Mosley High School. 127 athletes had a 4.0 or high GPA.

B. Arnold Boys Soccer Recognition

Kirk Harrell recognized the Arnold High School Boys Soccer team for their state 3A Final Four Appearance with an Achievement Award.

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~~G. Mosley Girls Basketball Outstanding Achievement Award~~

D.C. Achieve 3000 Recognition

Lisa Solots and Alana Simmons recognized Allison Whitmore from H. Beach Elementary School for winning the “Make or Break” National Achieve 3000 contest.

E.D. Superintendent's Student of the Month:

- 1. Bay Haven Charter Academy**
Jaycie Holland introduced Jason Pergande.
- 2. Breakfast Point Academy**
Christina Bordelon introduced Serena Patel.
- 3. Deer Point Elementary School**
Becki Reeder introduced Kennedy Oudean.
- 4. Hiland Park Elementary School**
Rhonda Woodward introduced Jessy Langston.
- 5. Lucille Moore Elementary School**
Lisa Jones was called to an emergency at the school and will present Breaunna Ephriam to the April 10, 2018 School Board Meeting.
- 6. Margaret K. Lewis School in Millville**
Debbie Dixon introduced Kirsten Conrad.

At 1:32 p.m., Chair Littleton called for a 5 minute recess. The Board Meeting was called to order at 1:37 p.m.

IV. ORGANIZATION REPORTS

A. Association of Bay County Educators

Alexis Underwood, President of ABCE, thanked the Superintendent and the Board Members for working so hard on protecting the students and the staff. She spoke about HB 7055 and the attempt to silence and disband the union.

B. Bay Educational Support Personnel Association

No report given.

C. Bay Education Foundation

No report given.

V. HEARING FROM THE PUBLIC

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Hibia Rahim spoke about CARE Florida and school safety.
Laura Bjorklund spoke about school safety and arming teachers.
Ardella Moran spoke about school safety.
Michael Cypher spoke about school safety and banning cellphones in schools.
Bob Gilmore spoke about gun safety.
Leonard Hall spoke about instituting a pilot program.
Michael Halckias apologized to the School Board for vandalizing Deane Bozeman School in 2016.

VI. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

The Superintendent reminded the School Board and public that the 5th Grade Music Presentation was that evening. Walker shared that he attended the St. Andrew Art Exhibit. Littleton spoke about the SeaPerch regional competition and that Surfside Middle School won and will be competing in the national contest. Moss shared that he participated in the Read Across America and will attend the interviews for two construction projects: the new elementary school on the beach and the new STEM building at Bay High School.

B. District Staff

Sharon Michalik mentioned the presentation “Parents vs. Predators” will be held at the Gretchen Nelson Scott Fine Arts Center.

VII. ADMINISTRATIVE RECOMMENDATIONS

A. Executive Director of Operational Support Services – Douglas E. Lee (SMF #2)

Motion by Register, seconded by Walker, to approve the Agenda. Motion unanimously approved.

VIII. CONSENT AGENDA

A. Deputy Superintendent

1. Request to Approve Revisions to 2017-2018 District Approved List (SMF #3)
2. Request to Approve Revisions to 2017-2018 Salary Schedule (SMF #4)
3. Request to Approve Revisions to 2017-2018 Organizational Chart (SMF #5)

B. Assistant Superintendent for Teaching and Learning Services

1. 2017-2018 Administrator Appraisal System Manual (SMF #6)
Pulled by Register to Action Item
2. 2017-2018 Teacher Appraisal System Manual (SMF #7)
Pulled by Register to Action Item
3. Approval of Instructional Materials (SMF #8)
4. Haney Administrative Student Agreement (SMF #9)
Pulled by Register to Action Item

C. Business Support Services

1. Financial Information (SMF #10)
2. Inventory Report (SMF #11)
3. Purchasing and Contracting (SMF #12)
Pulled by Moss to Action Item
4. Request Approval for an Amusement Vendor

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #13)

E. Operational Support Services

1. Capital Projects and Energy Conservation Update (SMF #14)
2. Florida Inventory of School Houses (FISH) Certification (SMF #15)

Motion by Moss, seconded by Neves, to approve the Consent Items. Motion unanimously approved.

IX. ACTION ITEMS

C. Business Support Services

3. Purchasing and Contracting (SMF #12)
Pulled by Moss to Action Item

Moss and Register both questioned the cost of the Wellness Center contract. Sandra Davis and Jim Loyed responded that there has been an increase in staff visiting the center and continue to see improvements to the staff and the center. The purpose of the center is to decrease the cost of insurance claims and decrease in visits to the ER. Sharon Michalik stated she will send a survey to staff to obtain information to increase usage. Littleton stated she is

impressed with the service and is an asset to all staff. Moss asked what can be done for part-time employees. Davis stated they have all the benefits a fulltime employee does by paying a small fee.

Motion by Register, seconded by Moss, to approve. Motion unanimously approved.

B. Assistant Superintendent for Teaching and Learning Services

1. **2017-2018 Administrator Appraisal System Manual (SMF #6)**
Pulled by Register to Action Item

Register acknowledged that this is state mandated but is concerned about the length of the evaluation. The evaluation system should be briefer and believes one sheet of paper is enough. He feels the administrator is responsible to hire good teachers. The Superintendent has a box of evaluations in his office from other counties which are larger than Bay County. Littleton asked about the percentage of administrators and teachers that are highly effective. Dawn Capes will provide that to her.

Motion by Moss, seconded by Neves, to approve. Motion approved 4-1 with Register voting no.

2. **2017-2018 Teacher Appraisal System Manual (SMF #7)**
Pulled by Register to Action Item

Register stated this evaluation system is too lengthy and teachers need to teach, not worry about their evaluations. A good teacher will have positive results in the classroom. A pre-visit and a post-visit should be enough. There are too many interruptions in the classrooms. The Superintendent also provided a correction to page 68 in the manual. Walker asked about student growth vs. attendance. The Superintendent explained that a formula is used.

Motion by Neves, seconded by Moss, to approve. Motion approved 4-1 with Register voting no.

4. **Haney Medical Administrative Student Agreement (SMF #9)**
Pulled by Register to Action Item

Register questioned if this was the first time students have gone to a dermatologist office. Gena Burgans stated that this contract is for the students in the Medical Assistant program and each and every medical office requires an agreement.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

A. School Board Members and Attorney

1. **Request to Advertise Bay District School Board Policies**

- a. **BCSB policy 6.404 – Sale Prices of Meals (SMF #16)**

Heather Hudson stated she had some changes to this policy.

student, or” and in Paragraph 5 – correct typo to read
“students”. Sandra Davis stated these are changes the
auditor required to make the policy more specific.

Motion by Neves, seconded by Register, to approve to advertise. Motion unanimously
approved.

A.B. Assistant Superintendent for Teaching & Learning Services

1. Summer School/ Extended School Year 2018 (SMF #17)

Gena Burgans stated the schools that host are rotated and do their
best to make sure that all Principals have the opportunity to host
summer school.

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

B.C. Operational Support Services

1. Approval of DOE Project Priority List (PPL) for CO & DS Fund
Expenditures (SMF #18)

Lee Walters shared that this is required to move forward with the
Bay High STEM Building.

Motion by Register, seconded by Walker, to approve. Motion unanimously approved.

X. INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements (SMF #19)

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter School
3. Central High School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

XI. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~
(Immediately following School Board Meeting) **Cancelled**

With no further business scheduled to come before the Board, Chair Littleton adjourned
the School Board Meeting at 3:41 P.M.



Ginger Littleton
Chair



Bill Husfelt
Superintendent