



MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
April 10, 2018

WILLIAM V. HUSFELT III
SUPERINTENDENT

BOARD MEETING – 1:00 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting)

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Board Members:

Jerry Register
District 1

Ginger Littleton
District 2

Joe Wayne Walker
District 3

Ryan Neves
District 4

Steve Moss
District 5

REVISION #2

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Ryan Neves, Jerry Register and Joe W. Walker; Superintendent William Husfelt and Attorney Heather Hudson.

The meeting was called to order at 1:00 p.m. by School Board Chair Ginger Littleton. Chaplain Ronald Lawrence, Tyndall Air Force Base, led the Moment of Reflection. The Pledge of Allegiance was led by CDR Daniel W. Wall, Public Works Officer Naval Support Activity Panama City.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Add VII.A Administrative Recommendations – General Manager of Purchasing, Contracting, & Materials Management

Add VIII.A.3 Request to Approve Additional Unit Allocation Request

Delete VIII.C.1 Financial Information and renumber accordingly

Motion by Moss, seconded by Neves, to approve the revised Agenda. Motion unanimously approved.

II. APPROVAL OF MINUTES – March 13, 2018 School Board Meeting, March 27, 2018 School Board Meeting (SMF #1)

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

Sharon Michalik, Director of Communications, introduced the following special guests: Tyndall Air Force Base - Brigadier General Menard, Deputy Commander, Continental US NORAD Region; Col Michael Hernandez, 325th Wing Commander; Chaplain Ronald Lawrence; and CMSgt Craig Williams, 325th Command Chief. Naval Support Activity Center – CDR Jay Young, Commanding Officer Navy Experimental Diving Unit; CDR Daniel Wall, Public Works Officer; Lynda Brown and Tammy Turnmeyer, School Liaison Officers.

- A. Month of the Military Child Resolution** - Kayla Williams, Mosley High School Senior and daughter of CMSgt Craig Williams and Sharon Williams, read the Month of the Military Child Resolution.
- B. Military Family Life Counselors** - Tammy Turnmeyer, School Liaison Officer, introduced the 13 Military Family Life Counselors that work with students.
- C. Mosley Girls Basketball Outstanding Achievement Award** - Kirk Harrell, Athletic Director, recognized the team for reaching the Final Four in the Class 6A Tournament.
- D. Superintendent's Student of the Month:**
 - 1. **Bay Haven Charter Academy** – Wendell Spivey introduced Braden Laidlaw.
 - 2. **Breakfast Point Academy** - Christina Bordelon introduced Alexia Griffin.
 - 3. **H. Beach Elementary School** - Glenda Nouskhajian introduced Gavin Plunkett.
 - 4. **Jinks Middle School** - Britt Smith introduced Madeline Wyble.
 - 5. **Lucille Moore Elementary School** - Lisa Jones introduced Breanna Ephriam.
 - 6. **Margaret K. Lewis in Millville School** - Lori Hast introduced Chloe Chacon-Smith.
 - 7. **Merritt Brown Middle School** - Charlotte Marshall introduced Alexis Rowe.
 - 8. **Mowat Middle School** - Ed Sheffield introduced Lamar Herrero Clark.
 - 9. **New Horizons Learning Center** - Wes Smith introduced Austin Lockerman.

Chair Littleton recessed the meeting at 1:34 p.m. and call the meeting back to order at 1:46 p.m.

IV. ORGANIZATION REPORTS

A. Association of Bay County Educators

Alexis Underwood, President, shared that she is proud to be a part of a system that supports military families. She reminded everyone to remember who voted for HB 7069 in November. She asked the teachers to stay calm and stay focused and everyone wins.

B. Bay Educational Support Personnel Association

No report given.

C. Bay Education Foundation

No report given.

V. HEARING FROM THE PUBLIC

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Leonard Hall – spoke about the need of a Pilot Program for low performing students.

VI. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

The Superintendent shared the latest Florida Child Wellbeing Report. The data mirrors the trend in Bay County. In 2008, we had 8 Title I schools and now have 27 Title I schools. He spoke about the need of mental health services for the younger students and working with local agencies. Littleton feels the local educational institutions should be working to build the pipeline to fill this need.

Walker asked about the mentoring program. The Superintendent said that it has helped to calm students down and be more positive. There are over 500 mentors that visit more than once a week. Walker also shared that he attended the MS/HS Art display and have some gifted artists and dedicated art teachers.

Moss appreciates Mr. Hall's passion and invited him to the ASPIRE workshop the following day.

Register shared that he attended the Arts Alive program and Janet Kessler did an excellent job. 500 seats were sold out and the talent was excellent. He attended the Honors Day at Mosley High School and this year the freshman class had more honors than other classes. In the evening will be the Empty Bowl program sponsored by Chautauqua and is always a pleasure to attend.

Littleton mentioned FSUPC is holding the Invention Convention for MS/HS students on April 28th. The Navy Base will be participating as well.

B. District Staff

Suzanne Farrar shared that the 3rd year of Driver's Ed is beginning this year. Registration will be done on the Parent Portal. There are 240 slots.

Lee Stafford shared that Student Services has been working very closely with the local community agencies and will develop a flow chart of where to go when a student is having difficulties.

VII. ADMINISTRATIVE RECOMMENDATIONS

A. General Manager of Purchasing, Contracting, & Materials Management (SMF #2)

The Superintendent recommends Dan Fuller for this position.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

VIII. CONSENT AGENDA

A. Deputy Superintendent

1. Request to Approve Revisions to 2017-2018 District Approved List (SMF #3)
2. Request to Approve Revisions to 2017-2018 Salary Schedule (SMF #4)
3. **Request to Approve Additional Unit Allocation Request (SMF #5)**

B. Assistant Superintendent for Teaching and Learning Services

1. Title IX, Part A, Homeless Education Grant – 2018 (SMF #6)
Pulled by Littleton to Action Item

C. Business Support Services

1. Financial Information
- 2.1. Inventory Report (SMF #7)
- 3.2. Purchasing and Contracting (SMF #8)
Pulled by Register to Action Item
- 4.3. Request Approval for an Amusement Vendor (SMF #9)

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #10)
Pulled by Moss to Action Item

E. Operational Support Services

1. Bid Results – Shelter Retrofit Projects (SMF #11)
2. Capital Projects and Energy Conservation Update (SMF #12)

3. Prequalification of Contractors (SMF #13)

Motion by Neves, seconded by Moss, to approve the remainder of the Consent Items.
Motion unanimously approved.

VIII.IX. ACTION ITEMS

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #10)

Pulled by Moss to Action Item

Moss asked about Richard Mason's dates for retirement on page 24.5. John Cannon responded he would check on this and amend the recommendation.

Motion by Moss, seconded by Register, to approve as amended. Motion unanimously approved.

C. Business Support Services

3-2. Purchasing and Contracting (SMF #8)

Pulled by Register to Action Item

Register questioned page 17.1, #1 installation of interface carpet tiles. He asked what it is and he thought the district was using tile. Lee Walters explained interface tile is 2' x 2' tile that requires minimal maintenance.

Motion by Register, seconded by Walker, to approve. Motion unanimously approved.

A. Assistant Superintendent for Teaching and Learning Services

1. Title IX, Part A, Homeless Education Grant – 2018 (SMF #6)

Pulled by Littleton to Action Item

Littleton asked about the status and Gena Burgans shared that approval is needed is to apply for the grant.

Motion by Neves, seconded by Register, to approve. Motion unanimously approved.

A. Superintendent

1. Construction Manager Selections – New Beach Elementary School and Bay High STEM Building (SMF #14)

The committee selected Reliant South for the new beach school and GAC for the STEM building at Bay High. Register asked about cost of both projects. The Superintendent stated this is the beginning steps for the new beach school and is hoping to use Triumph funds for the STEM building. Walters stated this motion is to approve negotiations to begin with the contractors.

Motion by Moss, seconded by Walker, to approve. Motion unanimously approved.

2. Reappointment of Jerry Burg to the Citizens Oversight Committee (SMF #15)

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

3. Reappointment of Fred Denecke to the Citizens Oversight Committee (SMF #16)

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

B. Human Resources & Employee Support Services

1. Request to Advertise New/Revised Job Descriptions
 - a. Assistant Director of Tom P. Haney Technical Center/ Workforce Education (SMF #17)

Register shared his excitement of the programs offered and the new programs coming to Haney such as pipe fitting. Moss said this makes sense to offer trades to meet the demand with a qualified workforce.

Motion by Register, seconded by Walker, to advertise. Motion unanimously approved.

~~IX.X.~~ INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements (SMF #18)

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter School
3. Central High School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.

7. University Academy, Inc.

X.XI. EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting) **Cancelled**

With no further business scheduled to come before the Board, Chair Littleton adjourned the School Board Meeting at 2:33 P.M.



Ginger Littleton
Chair



Bill Husfelt
Superintendent