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SUPERINTENDENT

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Board Members:

Jerry Register  
District 1

Ginger Littleton  
District 2

Joe Wayne Walker  
District 3

Ryan Neves  
District 4

Steve Moss  
District 5

**MINUTES  
BAY DISTRICT SCHOOL BOARD MEETING  
May 8, 2018**

**EXPULSION HEARINGS – 9:30 A.M.**

**BOARD MEETING – 1:00 P.M. – BOARD ROOM**

**PUBLIC HEARING – 1:45 P.M.**

**~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~  
~~(Immediately following School Board Meeting) Cancelled~~**

**BUDGET WORKSHOP  
(Immediately following Executive Session)**

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REVISION 1

**EXPULSION HEARING**

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Jerry Register and Joe W. Walker; Gena Burgans, Assistant Superintendent for Teaching and Learning Services, and Attorney Franklin Harrison. School Board Member Ryan Neves was absent.

Chair Littleton called the hearing to order at 10:30 A.M.

- 1) Mowat Middle School student – K.B.  
Case #1718020

Attorney Harrison stated that the student's parents had been notified to appear at 10:00 a.m. and that it was now 10:30 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with an Out of School Delinquent act which, if committed by an adult, would be a felony. Attorney Harrison requested that School Board Exhibits #1 through #9 be admitted into evidence. Sworn testimony was given by Sarah Whaler, Coordinator of Student Placement Options.

Motion by Register, seconded by Walker, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 1) Mosley High School student – H.B.  
Case #1718020

Attorney Harrison stated that the student's parents had been notified to appear at 10:00 a.m. and that it was now 10:30 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with an Out of School Delinquent act which, if committed by an adult, would be a felony. Attorney Harrison requested that School Board Exhibits #1 through #8 be admitted into evidence. Sworn testimony was given by Sarah Whaler, Coordinator of Student Placement Options.

Motion by Register, seconded by Walker, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

The hearings concluded at 10:43 A.M.

## **SCHOOL BOARD MEETING**

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Jerry Register and Joe W. Walker; William V. Husfelt III, Superintendent, and Attorney Franklin Harrison. School Board Member Ryan Neves was absent.

The meeting was called to order at 1:00 p.m. by School Board Chair Ginger Littleton. Father Kevin McQuone, St. John the Evangelist Catholic Church, led the Moment of Reflection. The Pledge of Allegiance was led by Gena Burgans, Assistant Superintendent, Teaching & Learning Services.

### **I. APPROVAL OF AGENDA**

Superintendent Husfelt requested the following revisions to the agenda:

**Add VIII.B.2** Approval for Additional Summer School Program

**Delete VIII.C.1** Financial Information and renumber accordingly.

**Add IX.A.1.b** 8.104 – Program of Instruction

**IX.B.1** Request to Rename Building 20, Bay High School as the Brigadier General Gregory L. Brundidge, AFJROTC Building

Motion by Register, seconded by Moss, to approve the Agenda as amended. Motion unanimously approved.

### **II. APPROVAL OF MINUTES – April 11, 2018 School Board Workshops, April 24, 2018 School Board Meeting (SMF #1)**

The minutes were unanimously approved.

### **III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS**

**A. ~~Graduation Pathways Graduate~~**

Chair Littleton recognized Sylvester Jones, Support Person of the Year as one of the 5 finalists in the state.

**B. Dane Strong Middle School Athletes Recognition**

Jennifer Watson, MVP Magazine, recognized juniors and seniors that were nominated by their high school coaches as the MVP of their team. The MVP committee selected one MVP from each schools. The winners were: Cameron Fish, Arnold High School; Zander Lovchuck, Bay High School; Savanna Suggs, Mosley High School; Karisa Pledger, Rutherford High School; Cooper Lovett, North Bay Haven; and Caroline Hanson, Bozeman High School. The Coach of the Year was Josh Vandergrift, Mosley High School. Tammy Turnmeyer presented the MVP Dane Strong Middle School Athlete Awards. Lamar Clark, Mowat Middle School, was the overall winner.

**C. St. Joe Community Foundation Check Presentation**

Janet Kessler, Executive Director of the Bay Education Foundation, introduced April Wilkes, Executive Director, St. Joe Community Foundation. The Foundation has funded 46 Take Stock in Children scholarships. Ms. Wilkes presented a check of \$20,000 to continue to support this program.

**D. Academic Fair Donor Recognitions**

Gena Burgans, Assistant Superintendent, recognized the following donors for supporting the various academic fairs: Brian Pointer, Area Glass; Bay County Islamic Society; Juan Andrade, Bay Education Foundation; Buell Harper, Buchanan & Harper; Steve and Amy Counts, Counts Real Estate Company; John and Victoria Gates; Donald Crisp; Dr. James Cook, III; Dr. Neal and Leah Dunn; Valli and Joe Sorci, Florida Architects; Don Giles, Giles Appraisal Group Inc; John Holdnak, GCSC President; Jim Vickers, Magnum Engineering, Inc.; Fred Webb, North Florida Rock; Dr. Kenawy, Olive Leaves; Dr. Philip Isaac, Panhandle Anesthesiologists; Greg Firth, Panhandle Educators Federal Credit Union; Jim Slonina, Panhandle Engineering; Peaden Mechanical, LLC; Greg Cook, Premier Engineering Group, LLC; Dalton Parker, ReliantSouth Construction Group; James Works, Society of American Military Engineers; April Wilkes, St. Joe Community Foundation; Bruce Kuhnle, System Service and Engineering; Ben Busby, Tarpon Dock Air Conditioning; Harry Patel, Tristar Hospitality LLC; and Peter Sostheim, Vittles Company. Richard Dodd, ReliantSouth Construction, organized the group of donors and was awarded a plaque of appreciation from Bay District Schools.

**E. Bay Building Industries Association Presentation**

Stan Lindsey, President, shared that the idea behind the buddy benches is when a student is having a bad day, they can sit on the buddy bench to let

other students know that they need a friend to sit next to them. Donations were made to Rutherford High School so that the Construction Academy can construct the Buddy Benches to present to the school sites.

**F. Kiwanis Club Reading Oasis Presentation**

Eric Krebs announced The Kiwanis Club of Panama City's partnership with Scholastic Books and the Florida Kiwanis Foundation to create a Reading Oasis in 6 area elementary schools: Cherry Street, Springfield, Lucille Moore, Patterson, Oakland Terrace and Cedar Grove. The local club, with help of a matching \$5,000 grant from the Kiwanis Florida Foundation, has donated over \$16,500.00 in supplies, including thousands of books, and other equipment (including listening libraries), furniture and painted 3 of the rooms. These rooms are intended to help promote reading and to give a friendly environment for kids to read and for volunteers and parents to meet with students.

**G. 2017-2018 Academic Excellence Champion Award**

Kirk Harrell, Athletic Director, announced the winner of the Academic Excellence Champion Award is Rutherford High School with a 3.46 GPA.

**H. Spring Sports Academic Excellence Awards**

Kirk Harrell, Athletic Director, announced the 2017-18 Spring Sports Academic winners as follows: Mosley High School for the highest GPA in Baseball and Girls Tennis, Deane Bozeman School for the highest GPA in Softball, and Rutherford High School for the highest GPA in Boys & Girls Track, Boys Tennis, and Boys Weightlifting.

**I. Superintendent's Student of the Month:**

1. **Callaway Elementary School** – Principal Tim Keiffer introduced Gajdesh Persaud.
2. **Cedar Grove Elementary School** – Principal Shirley Baker introduced Hagen Meeks.
3. **Deane Bozeman School** – Assistant Principal Kim Timmins introduced Emily Skelton.
4. **St. Andrew School** – Principal Janie Branstetter introduced Noah Holland.

At 1:55, Chair Littleton recessed the meeting for 5 minutes. At 2:00 p.m., Chair Littleton directed the Board to the Public Hearing scheduled for 1:45 p.m.

**IV. ORGANIZATION REPORTS**

**A. Association of Bay County Educators**

Alexis Underwood, President, shared her opinion that the best solutions

are local solutions. Tallahassee gives education a one size fits all solution in a world where we customize education for each child. She spoke about visiting St. Andrew School which felt like the school she grew up in which was a community school with community engagement and the sense of calm and caring staff. She spoke of the needs for the upcoming wave of addiction and caring for the students that are dealing with these issues.

**B. Bay Educational Support Personnel Association**

No report given.

**C. Bay Education Foundation**

Janet Kessler, Executive Director, shared that the Foundation has funded 47 graduating senior scholarships. On May 23<sup>rd</sup>, they will induct 26 new 7<sup>th</sup> and 8<sup>th</sup> graders into the Take Stock in Children Program.

**D. Citizens Oversight Committee**

Bob Miller, Chairman, reported on the April 17, 2018 meeting of the Citizens Oversight Committee. He shared that the committee reviews every invoice that uses funds from the half cent sales tax. The needs of 38 schools, technology & security needs, and the budget cuts make it necessary to have this funding in place. Currently, \$20 million comes into the district from this tax which 40% is paid by tourists to the area. This tax has saved over \$50 million in ad vol. taxes. He feels that better schools produce better students, better students produce better adults and better adults produce a better community to thrive and grow.

**V. HEARING FROM THE PUBLIC**

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Leonard Hall spoke about the need for a pilot program for low performing students.

Greg Dossie spoke about a fundraiser for SRD David Williams, Oscar Patterson Elementary School, and bullying.

Russell Wright, Sr. spoke about Oscar Patterson Elementary School.

**VI. LEARNING COMMUNITY NEWS**

**A. Board Members & Superintendent**

Superintendent Husfelt shared that Principal Todd Harless said that CC Washington has made 400 credits in 3 years and discipline has decreased to 1 referral a day. Katie McCurdy did a fantastic job with the State Science Fair Team. The summer Driver's Ed Program had 550 students register for 250 spots in the program. After reviewing the registrations, one student registered 112 times. He spoke about the community support and appreciates all that they do for the students.

Moss shared that Bay County had 3 district champions in Baseball this year – Bay High School, Deane Bozeman School, and Mosley High School. This week is Teacher Appreciation Week and he provided coffee and pastries for the beach schools. May 18<sup>th</sup> will be the Bay High Football Jamboree at the Mike Gavlak Stadium.

Register thanked Alexis Underwood for her comments and appreciates all she does. He visited 5 schools during the morning and 13 schools last week including Patterson Elementary. He enjoys visiting and see what is going on in every school.

Walker attended the Mosley Pinning Ceremony and Judge Mallory gave the students some great advice for the future.

Harrison shared that he is proceeding with the appeal of HB 7069 and will hire Brannock & Humphries, an appellate firm out of Tampa, Florida.

Littleton shared that FSUPC is holding several summer camps.

#### **B. District Staff**

Sharon Michalik shared information about Teacher Appreciation Week. She is presenting a teacher each day with a basket of goodies, a full page ad was placed in the News Herald, and students are writing notes about why they love their teachers and nominating them to win coke products for 1 year. She also reminded everyone of the Tommy Oliver Stadium Grand Opening on May 15<sup>th</sup> at 7:00 p.m. and invited everyone to attend.

Gena Burgans presented a PowerPoint of the improvements of the elementary school playgrounds in the District. The new playgrounds are ADA compliant, grouped age appropriate, and fully inspected.

### **VII. ADMINISTRATIVE RECOMMENDATIONS**

#### **A. Request to Approve Administrative Recommendations (SMF #2)**

1. Executive Director of Human Resources and Employee Support Services

The Superintendent recommended Shirley Baker for this position.

Motion by Register, seconded by Moss, to approve. Motion unanimously approved.

2. Breakfast Point Academy Principal

The Superintendent recommended Clint Whitfield for this position.

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

3. Cedar Grove Elementary Principal

The Superintendent recommended Sheila Wojnowski for this position.

Motion by Register, seconded by Moss, to approve. Motion unanimously approved.

4. Lynn Haven Elementary Principal

The Superintendent recommended John Cannon for this position.

Motion by Register, seconded by Walker, to approve. Motion unanimously approved.

5. Tommy Smith Elementary Principal

The Superintendent recommended Debra Spradley for this position.

Motion by Moss, seconded by Walker, to approve. Motion unanimously approved.

## VIII. CONSENT AGENDA

### A. Deputy Superintendent

1. Request to Approve Additional Unit Allocations (SMF #3)
2. Request to Approve Revisions to 2018-2019 Staffing Formula (SMF #4)
3. Request to Approve Revision to 2017-2018 Salary Schedule (SMF#5)  
\*Must be voted on after the Public Hearing

### B. Assistant Superintendent for Teaching and Learning Services

1. Articulation Agreement between Bay District Schools and Florida State University, Panama City Campus - 2018-2019 (SMF #6)
2. Approval for Additional Summer School Program (SMF #7)

### C. Business Support Services

1. Financial Information
- 2.1. Inventory Report (SMF #8)  
***Pulled by Walker to Action Item***
- 3.2. Purchasing and Contracting (SMF #9)  
***Pulled by Moss to Action Item***
- 4.3. Request Approval for an Amusement Vendor (SMF #10)

### D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #11)

### E. Operational Support Services

1. Capital Projects and Energy Conservation Update (SMF #12)

Motion by Moss, seconded by Register, to approve the remaining Consent Items.  
Motion unanimously approved.

**IX. ACTION ITEMS**

**C. Business Support Services**

**2. Purchasing and Contracting (SMF #9)  
*Pulled by Moss to Action Item***

Moss questioned if the purchase of the Chromebooks would mean that all middle school students have a Chromebook. Tamra Hogue stated it would and the teachers will receive their Chromebook prior to leaving for the summer and student will receive their Chromebook in the fall. Moss sees the success of using the Chromebook and is excited that all middle schoolers will have one to use for homework and testing.

Motion by Moss, seconded by Walker, to approve. Motion unanimously approved.

**1. Inventory Report (SMF #8)  
*Pulled by Walker to Action Item***

Walker questioned the stolen Chromebooks. The Superintendent stated the District was reimbursed 90% of the cost by insurance. Walker asked if the GPS on the Chromebooks have been used to locate them. The laptop needs to be turned on to be located.

Motion by Walker, seconded by Register, to approve. Motion unanimously approved.

**A. School Board Members and Attorney**

**1. Request to Advertise Bay District School Board Policies (SMF #13)**  
**a. 8.202 – Grade Point Average Grades 9-12**

Burgans explained that the only change is a clarification on dropping an elective course if the grade is below a 2.0 and it will assist the student to bring the GPA above the 2.0 and it is not a required course. The student cannot drop multiple electives to raise the grade.

Motion by Moss, seconded by Walker, to approve to advertise. Motion unanimously approved.

**b. 8.104 – Program of Instruction**

Burgans explained a paragraph was added to address CTE Career Pathways courses and taking the certification exam at the end of the year.

Motion by Walker, seconded by Moss, to approve to advertise. Motion unanimously approved.



**B. Superintendent**

1. **Request to Rename Building 20, Bay High School as the Brigadier General Gregory L. Brundidge, AFJROTC Building (SMF #14)**

The Superintendent stated that he is an amazing individual worthy of this honor. Billy May shared the same sentiment.

Motion by Moss, seconded by Register, to approve to waive the requirement of naming a facility in the memory of a person that is deceased. Motion unanimously approved.

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

**B.C. Human Resources & Employee Support Services**

1. Request to Advertise New/ Revised Job Descriptions (SMF #15)
  - a. Carpenter Shop Supervisor
  - b. Electrical Shop Supervisor
  - c. Heating, Ventilating and Air Conditioning Shop Supervisor
  - d. Plumbing/ Heating Shop Supervisor

Motion by Register, seconded by Walker, to approve job descriptions **a-d** to advertise. Motion unanimously approved.

**X. PUBLIC HEARING – 1:45 P.M.**

**A. Bay District School Board Job Descriptions (SMF #16)**

1. School Psychologist (Certified)
2. School Psychologist (Licensed)

Gena Burgans stated she hopes the revision will attract and retain highly qualified school psychologists.

Motion by Moss, seconded by Register, to approve both job descriptions. Motion unanimously approved.

At 2:05 p.m., Chair Littleton directed the Board back to the Organizational Reports.

**XI. INFORMATIONAL ITEMS (No action required)**

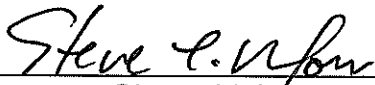
**A. Charter School Financial Statements (SMF #17)**

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter School
3. Central High School

4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

**XII. EXECUTIVE SESSION – COLLECTIVE BARGAINING**  
(Immediately following School Board Meeting) **Cancelled**

With no further business scheduled to come before the Board, Chair Littleton adjourned the School Board Meeting at 3:40 P.M.

  
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Ginger Littleton  
Chair  
Steve Moss  
Vice Chair

  
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Bill Husfelt  
Superintendent