



WILLIAM V. HUSFELT III

SUPERINTENDENT

1311 Balboa Avenue

Panama City, Florida

32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
May 14, 2019

EXPULSION HEARING – 9:30 A.M.

BOARD MEETING – 1:00 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting) - Cancelled

BUDGET WORKSHOP

REVISION #2

EXPULSION HEARINGS

Present: School Board Chairman Steve Moss; School Board Members Ginger Littleton and Jerry Register; Sarah Whaler, Coordinator of Student Placement Options and Attorney Franklin Harrison. School Board Vice Chair Pamm Chapman and Board Member Ryan Neves were absent.

Attorney Franklin Harrison called the Expulsion Hearing to order at 9:38 A.M.

- 1) Bay High School student – J.H. Case #1819014

Attorney Harrison stated that the student's parents had been notified to appear at 9:00 a.m. and that it was now 9:38 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with Possession of a Weapon on Campus. Attorney Harrison requested that School Board Exhibits #1 through #9 be admitted into evidence. Sworn testimony was given by Sarah Whaler, Coordinator of Student Placement Options and Billy May, Principal, Bay High School.

Motion by Register, seconded by Littleton, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2018-19 school year, including summer school, and all of the 2019-20 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 2) Bay High School student – M.D. Case #1819015

Attorney Harrison stated that the student's parents had been notified to appear at 9:00 a.m. and that it was now 9:45 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with Possession of a Weapon on Campus. Attorney Harrison requested that School Board Exhibits #1 through #10 be admitted into evidence. Sworn testimony was given by Sarah Whaler, Coordinator of Student Placement Options and Billy May, Principal, Bay High School.

Motion by Register, seconded by Littleton, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2018-19 school year, including summer school, and all of the 2019-20 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 3) Deane Bozeman School student – K.S.
Case #1819013

Attorney Harrison stated that the student's parents had been notified to appear at 9:00 a.m. and that it was now 10:05 a.m. and no one had appeared so the School Board would proceed with the hearing.

The student was charged with Off Campus Felony and adjudicated guilty. Attorney Harrison requested that School Board Exhibits #1 through #9 be admitted into evidence. Sworn testimony was given by Sarah Whaler, Coordinator of Student Placement Options.

Motion by Littleton, seconded by Register, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2018-19 school year, including summer school, and all of the 2019-20 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

The Expulsion Hearings ended at 10:07 A.M.

SCHOOL BOARD MEETING

The meeting was called to order at 1:05 p.m. by School Board Chairman Steve Moss. Dr. Steve Taylor, Emerald Coast Fellowship, led the Invocation. The Pledge of Allegiance was led by the Patronis Elementary School Student Government. School Board Vice Chair Pamm Chapman was absent. School Board Member Ryan Neves was absent but requested to participate via speakerphone.

Motion by Littleton, seconded by Register, to approve Neves attending via speakerphone. Motion unanimously approved.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Delete	II. VI.B.3.c	Approval of Minutes and renumber accordingly Memorandum of Understanding – Clinical Rotation Agreement
Add	VI.B.3.c VI.B.3.d	FSU Dual Enrollment Articulation Agreement Memorandum of Understanding – PanCare of Florida, Inc.
	VI.B.5	Palm Bay Dropout Prevention School 2019-2020
	VI.C.2	Internal Audit Reports a.- q.
	VI.D.4	Prequalification of Contractors
	VII.A.1.b	3.138 – Compensation During A Declared Emergency
	VII.B.1.	Lease Agreements

- VII.B.1.a** Mercy Chefs Impact International at Oscar Patterson Elementary School
- VII.B.1.b** Experience Mission Inc. at Mowat Middle School
- VII.B.1.c** The Girls Incorporated of Bay County at Oakland Terrace Elementary School
- VII.B.1.d** The Boys & Girls Club of Bay County, Inc. at Callaway & Lucille Moore Elementary Schools
- VII.B.1.e** The Boys & Girls Club of Bay County, Inc. at Callaway & Lucille Moore Elementary Schools
- VII.D.1.a** Coordinator of Mental Health Initiative
- VII.D.1.b** Title IX Coordinator

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

~~II. APPROVAL OF MINUTES – April 9, 2019 School Board Meeting, April 23, 2019 Special School Board Meeting~~

~~III. II~~ **RECOGNITIONS/RESOLUTIONS/PRESENTATIONS**

A. 2019 Prudential Spirit of Community Award

Senator Gainer presented the Senate Proclamation to Adyson Pitts and Prudential presented a medallion to her for the 2019 Prudential Spirit of Community Award. Adyson is a Distinguished Finalist, one of ten recognized in Florida. She also received the President's Volunteer Service Award certificate based on the number of volunteer hours she has volunteered.

B. Dane Strong Middle School Athletes & MVP High School Students

Jennifer Watson and Tammy Turnmeyer presented awards to students that were nominated by their school coaches and athletic directors for their dedication to their sport, athletic ability, and their passion for living fully. One student was selected as the MVP per school.

C. Bay Education Foundation Donor Recognitions

Janet Kessler recognized donors Craig Hanks, Warden & Ms. Keyes, Asst. Warden, Bay Correctional Facility, GEO Group (\$25,000 for Hurricane Michael Relief Project) & Miracle Strip Junior Women's Club (\$15,000 for classroom grants) for their donations to the Bay Education Foundation.

D. Outstanding School Volunteer Award

Kara Mulkusky, Director of Student Services presented the award to volunteer Tina Turner, Deerpoint Elementary School.

E. Spring Sports Academic Excellence Awards

Kirk Harrell recognized the following schools for the highest GPA in their sport: Arnold High School – Boys and Girls Track, Bay High School – Softball, D. Bozeman – Boys Weightlifting, Mosley High School – Baseball and Girls Tennis, and Rutherford – Boys Tennis. The sport with the

highest average overall in a Spring sport was Girls Tennis. The 2018-19 Academic Excellence Award for the year went to Bay High School.

F. State Champion Recognition

Kirk Harrell presented this award to Jaden Lumbar, weightlifting, Arnold High School who led the team to win the state championship title.

G. Superintendent's Student of the Month

1. **Callaway Elementary School** – Tim Keiffer presented Gage Fountain.
2. **Cedar Grove Elementary School** – The student was out sick.
3. **Deane Bozeman School** – Josh Balkom presented Robert Sundbye.
4. **Hiland Park Elementary School** – Mason Brown presented Bryce Hairston.
5. **Hutchinson Beach Elementary School** – Glenda Nouskhajian presented Remi Kepran.
6. **Oscar Patterson Elementary School** – Charlotte Blue presented Gloria Torres.
7. **St. Andrew School** – Janie Branstetter presented Colby Williams.
8. **West Bay Elementary School** – Deniece Moss presented Annabella Coleman.

H. Bay District Schools Retirees

No retirees were in attendance

At 2:12 p.m., Chairman Moss called for a recess and called the meeting back to order at 2:20 p.m.

IV.III. ORGANIZATION REPORTS

A. Association of Bay County Educators

No report given.

B. Bay Educational Support Personnel Association

George Perna, introduced himself as the new BESPAPA President.

C. Bay Education Foundation

Janet Kessler shared that the Bay Education Foundation will be inducting 15 new 8th graders into the Take Stock in Children program. 13 Seniors will be graduating – 10 will be attending GCSC and 3 will attend a university. Currently, the program has 85 graduates and 50 still in school.

V.IV. HEARING FROM THE PUBLIC

There were no requests to speak to the Superintendent and School Board Members.

VI.V. LEARNING COMMUNITY NEWS

A. Board Members & Superintendent

Moss shared that the Board has been attending Senior Recognitions and will be attending all the upcoming Graduations.

Littleton spoke about the summer camps and the need for students to keep busy learning and being involved during the summer. Moss shared that there are many camps on the beach.

The Superintendent spoke about the help line that people can reach out for any and all information for parents and students during the summer.

B. District Staff

No report given.

VII.VI. CONSENT AGENDA

A. Deputy Superintendent

1. Request Approval for Additional Unit Allocation Request (SMF#1)
2. Request Approval for Revision of the Staffing Formula (SMF #2)
3. Request Revision/ Approval to the Salary Schedule (SMF #3)
4. Request Revision to the District Approved List (SMF #4)
(Pulled to Action Item by Register)

B. Assistant Superintendent for Teaching and Learning Services

1. Approval of 2018-19 School Improvement Plans and SAC Assurances (SMF #5)
2. Approval of Course Request (SMF #6)
3. Contracts/MOUs/Agreements 2019-2020
 - a. MOA to Establish and Operate an Air Force Junior Reserve Officer Training Corps Unit – Bay High School (SMF #7)
 - b. MOA to Establish and Operate an Air Force Junior Reserve Officer Training Corps Unit – Rutherford High School (SMF #8)
 - c. Memorandum of Understanding – Clinical Rotation Agreement
 - c. **FSU Dual Enrollment Articulation Agreement** (SMF #9)
(Pulled to Action Item by Littleton)
 - d. **Memorandum of Understanding – PanCare of Florida, Inc.** (SMF #10)
4. Kindergarten Staggered Start 2019-2020 – (SMF #11)
5. **Palm Bay Dropout Prevention School 2019-2020** (SMF #12)
(Pulled to Action Item by Register)

C. Business Support Services

1. Financial Information (SMF #13)
2. Internal Audit Reports (SMF #14)

- a. 2017-18 JR Arnold High School
- b. 2017-18 CC Washington Academy
- c. 2017-18 M. Cherry St Elementary
- d. 2017-18 Deerpoint Elementary
- e. 2017-18 Hiland Park Elementary
- f. 2017-18 Jinks Middle School
- g. 2017-18 Margaret K. Lewis in Millville
- h. 2017-18 AC Mosley High School
- i. 2017-18 Mowat Middle School
- j. 2017-18 Northside Elementary
- k. 2017-18 Patronis Elementary
- l. 2017-18 Rosenwald Middle
- m. 2017-18 Surfside Middle
- n. 2017-18 West Bay Elementary
- o. 2018-19 JR Arnold High School – Interim Audit
- p. 2018-19 M. Cherry St Elementary – Interim Audit
- q. 2018-19 Jinks Middle School – Interim Audit

3. Inventory Reports (SMF #15)

D. Human Resources & Employee Support Services

- 1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #16) **(Pulled to Action Item by Register)**

E. Operational Support Services

- 1. Capital Projects Update (SMF #17) **(Pulled to Action Item by Register)**
- 2. Selection of Construction Management Firms Group 1 Schools, Transportation, and Jinks Gym (SMF #18) **(Pulled to Action Item by Register)**
- 3. Group 5 Security Upgrades Guaranteed Maximum Price Rosenwald, Surfside, and Waller (SMF #19)
- 4. **Prequalification of Contractors** (SMF #20)

Motion by Register, seconded by Littleton, to approve the remaining Consent Items. Motion unanimously approved.

VIII.VII ACTION ITEMS

B. Assistant Superintendent for Teaching and Learning Services

- 3. Contracts/MOUs/Agreements 2019-2020
 - c. **FSU Dual Enrollment Articulation Agreement** (SMF #9) **(Pulled to Action Item by Littleton)**

Littleton stated that she has a conflict of interest with this item since she works at FSU so she will file the 8B voting conflict form and abstain from voting.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

A. Deputy Superintendent

4. Request Revision to the District Approved List (SMF #4)
(Pulled to Action Item by Register)

Register questioned the Administrators on Special Assignments and the length of time they will be in these positions. The Superintendent stated less than a year and are being moved into positions needed after the storm.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

B. Assistant Superintendent for Teaching and Learning Services

5. **Palm Bay Dropout Prevention School 2019-2020** (SMF #12)
(Pulled to Action Item by Register)

The Superintendent explained that there is no longer a contract with PCMI so another placement option is needed. The contract is for 50 students.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #16) ***(Pulled to Action Item by Register)***

Register stated that his question has been answered.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

E. Operational Support Services

1. Capital Projects Update (SMF #17) ***(Pulled to Action Item by Register)***

Register questioned if FEMA funds are being used instead of insurance. Jim Loyed stated as the FEMA funds come in, they will be used for the emergency repairs.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

2. Selection of Construction Management Firms Group 1 Schools, Transportation, and Jinks Gym (SMF #18) ***(Pulled to Action Item by Register)***

Lee Walters stated that Group 1 will give a GMP once approved.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

A. School Board Members and Attorney

1. Request to Advertise School Board Policy (SMF #21)
a. 8.104 – Program of Instruction

Suzanne Farrar shared that this policy allows students to schedule dual enrollment as needed and only 6 hours during the summer. The high schools are very limited with dual enrollment teachers.

Motion by Littleton, seconded by Register, to approve to advertise. Motion unanimously approved.

b. 3.138 – Compensation During A Declared Emergency

The Superintendent stated that the district has some challenges with the shelters. When employees work during an emergency, he wants to make sure they are reimbursed for their time. This agreement is with the county about the running of the shelter and reimbursement from the county. The MOU will come before the Board at a later date and 60-80 employees will be trained.

Motion by Littleton, seconded by Register, to approve to advertise. Motion unanimously approved.

B. Superintendent

1. Lease Agreements – Page 389

a. Mercy Chefs Impact International at Oscar Patterson Elementary School (SMF #22)

The Superintendent shared that Mercy Chefs will be feeding students and their families all summer for free June 1st – August 15th. The volunteers will stay at the school.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

b. Experience Mission Inc. at Mowat Middle School (SMF #23)

Experience Mission will be assisting people with repairs and cleanup of their homes for free. They will be responsible for the maintenance and the upkeep of the area they are using at the school.

Motion by Register, seconded by Littleton, to approve. Motion unanimously approved.

c. The Girls Incorporated of Bay County at Oakland Terrace Elementary School (SMF #24)

This will be a summer program and will need to have insurance and secure entrance. They will have access to 4 classrooms at the school.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

d. The Boys & Girls Club of Bay County, Inc. at Callaway & Lucille Moore Elementary Schools (SMF #25)

This will be a summer program and will need to have insurance and secure entrance for the students and visitors.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

B.C. Business Support Services

1. Purchasing and Contracting (SMF #26)

Neves stated all the software is renewals. Littleton asked about the return on the investments. Tamara Hogue stated the students have read 109,000 books on Accelerated Reader. Camilla Hudson researched with the Principals on the use of NWEA and they are very pleased with the use of this software and asked to continue.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

G.D. Human Resources & Employee Support Services

1. Request to Advertise New/ Revised Job Descriptions

a. Coordinator of Mental Health Initiative (SMF #27)

The Superintendent stated the district is up to 113 Baker Acts. Mental Health has been a priority after the storm and there is a need for a person to coordinate and take the lead to meet the need of the students.

Motion by Littleton, seconded by Register, to approve to advertise. Motion unanimously approved.

b. Title IX Coordinator (SMF #28)

This position is to maintain compliance in gender equity in sports and education and protect the liability of the district.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

IX.VIII INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements (SMF #29)

1. Bay Haven Charter Academy, Inc.
2. Central High School
3. Chautauqua Learn and Serve Charter School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

X.IX EXECUTIVE SESSION—COLLECTIVE BARGAINING—Cancelled
(Immediately following School Board Meeting)

At 3:53 p.m., Chairman Moss recessed the meeting and reconvened at 4:01 p.m. for the scheduled Budget Workshop.

BUDGET WORKSHOP:

Florida Education Finance Program Data (FEFP)

Base Student Allocation - \$75.07 increase for the 2019/20 school year.

Base Student Allocation – with Inflation – perpetually failing to keep up with inflation.

Total Funding – (-\$9,738,642 from 2018/19 funding)

Hurricane Michael – UWFTE Impact for 19/20 Budget

BDS FEFP Revenue Change Summary

BDS Population History – highest was 06/07 at 25,210, projected **19,169** for 19/20.

Declining Enrollment Supplement

.748 Compression Adjustment

Best & Brightest Teacher/ Principal Allocation – funding for awards to teachers and principals for recruitment & retention – 19/20 allocation - \$2,480,858.

Safe Schools – funds used to provide School Resource Officers.

Supplemental Academic Instruction – funding for supplemental and remedial instruction. It will be **\$926,529** lower in 19/20.

Reading Allocation – research-based reading instruction. Drops **\$139,483** lower in 19/20.

ESE Guarantee Allocation – the allocation will drop **\$1,243,062** in 19/20.

Teacher Classroom Supply – funds will drop **\$45,702** in this category for 19/20.

Instructional Materials - **\$232,920** less in 19/20.

Digital Classrooms Allocation - the allocation will drop **\$578,862** in 19/20.

DJJ Supplemental – funding for juvenile justice programs.

Student Transportation - **\$576,824** less in 19/20.

Federally Connected Student Supplement - funds will drop **\$179,029** in this category for 19/20.

Mental Health Allocation – Bay County has a high need for funding for these services but the funding will decrease by **\$24,507**.

Turnaround Supplemental Services Allocation – funding for the turnaround schools

School Recognition/Lottery

Total Funding Difference – (-\$15,985,074)

Remaining Budget Steps:

July 24, 2019

Board approves Tentative Budget for advertising only

July 29, 2019

Tentative Budget, Proposed Millage Levy, and Public Hearing are advertised in newspaper

August 1, 2019

School Board Workshop on Tentative Budget, 1st Public Hearing on Tentative Budget, and School Board adopts Proposed Millage Levy and Tentative Budget

August 27, 2019

Budget Workshop

September 10, 2019

Public Hearing and Adopting of Final Millage Rates and Final District Budget

At 4:49 p.m., with no further business scheduled to come before the Board, Chairman Moss adjourned the School Board Meeting and Budget Workshop.



Steve Moss
Chairman



Bill Husfelt
Superintendent