

## **HUMAN RESOURCES CONTACTS**

The Human Resources Department is located on the first floor of the Nelson Building at 1311 Balboa Ave. in Panama City, FL.

## If you have questions or require assistance, please call one of the staff members below:

Shirley Byas	Executive Director of Human Resources & Employee Support Services	850-767-4223
Holly Buchanan	Title IX Coordinator	850-767-4322
Amanda Stein	Certification & Compliance Administrator Loan Forgiveness	850-767-4267
Karen Bowen	Assistant to the Executive Director of Human Resources	850-767-4278
Summer Bailey	Substitute Registrar Frontline Absence Management - Substitutes	850-767-4230
Allison Hatfield	Human Resources Specialist Instructional Employees, Supplements & Retirement	850-767-4234
Michele Henry	Human Resources Specialist Part-Time Support Employees	850-767-4233
Rebecca Herring	Human Resources Specialist Full-Time Support Employees, Extended Leave	850-767-4236
Tyrus James	Human Resources Specialist Administrative Employees, Temporary Instructors & Retirement	850-767-4224
Janice Moran	Human Resources Clerk Unemployment Compensation	850-767-4235
DeLora Rogers	District Receptionist Income Verification	850-767-4100
Shauna Tolbert	Human Resources Specialist Online Applications & Onboarding	850-767-4231

**Human Resources Web Portal:** The Human Resources Portal enables employees to view benefits, payroll information and personal information on the District website. The Portal allows employees to add/change their emergency contact information, telephone number and home address.