



WILLIAM V. HUSFELT III

SUPERINTENDENT

1311 Balboa Avenue

Panama City, Florida

32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Joe Wayne Walker

District 3

Ryan Neves

District 4

Steve Moss

District 5

MINUTES  
BAY DISTRICT SCHOOL BOARD MEETING  
October 10, 2017

EXPULSION HEARINGS – 10:30 A.M. – BOARD ROOM

BOARD MEETING – 1:00 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING  
(Immediately following School Board Meeting)

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REVISION 1

**Expulsion Hearing**

Present: School Board Chair Ginger Littleton; School Board Members: Steve Moss, Jerry Register and Joe W. Walker; Assistant Superintendent Gena Burgans and Attorney Franklin Harrison. School Board Vice Chair Ryan Neves was absent.

Attorney Franklin Harrison called the Expulsion Hearing to order at 10:35 A.M.

- 1) Mowat Middle School student – M.Z.  
Case #1718005

The student's parent was present for the hearing which she requested to be held in private. The student was charged with weapon possession on school property. Attorney Harrison requested that School Board exhibits 1 through 9 be admitted into evidence. Sworn testimony was given by Ed Sheffield, Principal of Mowat Middle School and the student's parent. Exhibits 1 & 2 were entered into evidence from the student's parent and the School Board was given letters of support from members of the community and family (Exhibit 3).

Motion by Register, seconded by Moss, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

The hearing concluded at 11:36 A.M.

**School Board Meeting**

Present: School Board Chair Ginger Littleton; School Board Vice Chair Ryan Neves; School Board Members: Steve Moss, Jerry Register and Joe W. Walker; Superintendent Bill Husfelt and Attorney Franklin Harrison.

The meeting was called to order at 1:00 P.M. by School Board Chair Ginger Littleton. Antonio Christie, representing St. Andrew United Methodist, led the Moment of Reflection. The Pledge of Allegiance was led by Ella Grace Faircloth and Little Miss Choctawhatchee and Bella Dickens, Little Miss Panhandle.

**I. APPROVAL OF AGENDA**

Superintendent Husfelt requested that **VII.B.1. – Contracts/ MOUs/ Agreements 2017-2018** and **VII.C.4. – Purchasing and Contracting** be deleted and renumber according.

Motion by Moss, seconded by Walker to approve the agenda as amended. Motion unanimously approved.

**II. APPROVAL OF MINUTES – September 26, 2017 School Board Meeting (SMF #1)**

The minutes were unanimously approved.

**III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS**

**A. Miracle Strip Jr. Woman's Club**

Gloria Hogue presented donations totaling \$15,000 to the beach area schools to support the administration and staff in their efforts to help every child succeed in their school. Principals from Hutchison Beach Elementary, Patronis Elementary, West Bay Elementary, Breakfast Point Academy, Surfside Middle School, and Arnold High School (including Arnold Pre-K). Principals were in attendance to accept the generous donations.

**B. Five Star School Awards**

Lee Stafford, Director of Student Services, presented the 2016-2017 Bay District Schools Five Star Award to Hutchison Beach Elementary and Surfside Middle School for exemplary community involvement.

**C. AT&T Presentation**

Janet Kessler, Executive Director, recognized Ray Walker and the AT&T Foundation for a very generous and unexpected donation of \$10,000 towards the Take Stock in Children Christmas Store.

**D. The Governor's Shine Award**

Pat Martin, Executive Director of ESE & Pre K Services, introduced the recipient of the Governor's Shine Award. Mia Burton is a teacher of the visually impaired and has been with Bay District Schools for 18 years.

**E. Superintendent's Student of the Month:**

1. **A. Crawford Mosley High School** - Brian Bullock introduced Mason Fox.
2. **Bay High School** - Billy May introduced Alicen Warren.
3. **Chautauqua Learn and Serve Charter School** - Cynthia McCauley introduced Christin June Kellett.
4. **Deane Bozeman School** - Ivan Beach introduced Caroline Hanson.
5. **Palm Bay Preparatory Academy** - Kathy Fontaine introduced Cassandra Leach.
6. **Rosenwald High School** - Chandra Tyson introduced Jayatta Williams.
7. **Rutherford High School** - Coy Pilson introduced Urbriah Edwards.

School Board Chair Littleton recessed the meeting at 1:53 P.M. and called the meeting back to order at 1:57 P.M.

**IV. ORGANIZATION REPORTS**

**A. Association of Bay County Educators**

Alexis Underwood, ABCE President, thanked the School Board and the Superintendent on the Hurricane Irma school closure and the work behind the scenes. She also spoke about the large community support in our schools and the impact it makes on young lives. Contract negotiations are currently being held and everyone at bargaining are working on the tasks they are assigned. She feels the process works because the balance in between all interests is what produces an excellent result for our students. She thanked everyone involved in the process.

**B. Bay Educational Support Personnel Association**

No report given.

**C. Bay Education Foundation**

Janet Kessler, Executive Director, spoke about the award of classroom grants and that she will be recognizing the sponsors that enabled Bay Education Foundation to award \$500 to 187 classroom teachers. She also stated that the Employee Tuition Assistance Program is currently open.

**V. HEARING FROM THE PUBLIC**

The following members from the public addressed Superintendent Husfelt and the School Board Members.

Mark Clements addressed the need for a new special needs school for the MKL in Millville School students. He feels these students deserve a new, state of the art school. The Superintendent mentioned it was on the current Half Cent Sales Tax list but was removed. The Committee will be working on a new list and he would like to see this added on the next list of projects.

**VI. LEARNING COMMUNITY NEWS**

**A. Board Members & Superintendent**

Moss spoke about the "Dads Take Your Kids to School" Day. It encourages male role models and there was a record turnout at the schools on that day. The Superintendent stated there were many volunteers that assisted and Walker added that many service clubs volunteered.

Littleton spoke about the upcoming FSU "Girls That Code" for 6-12<sup>th</sup> graders beginning on October 20<sup>th</sup>. October 21<sup>st</sup> is Math Fun Day for K-8<sup>th</sup> graders.

Superintendent spoke about the relationship with the ABCE union and appreciates the working partnership.

**B. District Staff**

Suzanne Farrar, Director of Secondary & Adult Instructional Services, spoke about the first year of the partnership with the National Math & Science Initiative. Bay County had 141.7% increase in successful AP math and science examinations. The students receive \$100 for each exam that they pass from NMSI. The celebration for this partnership and the achievements of the first year will be held at JR Arnold High School on November 2, 2017.

## VII. CONSENT AGENDA

### A. Deputy Superintendent

1. Request Approval of Revised Unit Allocations (SMF #2)
2. Request Approval for School Sites to Participate in the Florida Department of Health Supper Program (SMF #3)

### B. Assistant Superintendent for Teaching and Learning Services

1. ~~Contracts/ MOUs/ Agreements 2017-2018~~ Page 5

### C. Business Support Service

1. Cash Advance – Self Insurance/ Capital Projects/ Enterprise Funds (SMF #4)
2. Internal Audit Reports (SMF #5)
3. Inventory Report – Page 60 (SMF #6)
4. ~~Purchasing and Contracting~~ Page 70

### D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #7)

### E. Operational Support Services

1. Bid Results – Mosley HVAC Project (SMF #8)
2. Capital Projects and Energy Conservation Update (SMF #9)  
***Pulled by Walker to Action Item***

Motion by Moss, seconded by Neves to approve the remainder of Consent Items.  
Motion unanimously approved.

## VIII. ACTION ITEMS

### E. Operational Support Services

2. Capital Projects and Energy Conservation Update (SMF #9)  
***Pulled by Walker to Action Item***

Walker questioned if energy records are checked each month and is there a comparison from last year. Randy Plank, Energy & Conservation Manager, stated that each school site is improving and the consumption is decreasing. In July, the district saved \$65,000 just in that month. Walker asked about the lighting and controls used. Plank stated that new LEDs will use motion sensor and dimming and use a lot less energy than the current lighting.

Motion by Walker, seconded by Moss to approve. Motion was unanimously approved.

**A. School Board Members and Attorney**

1. Reappointment of Judy Riera to Serve on the Charter School Review Committee (SMF #10)

Motion by Neves, seconded by Register to approve. Motion was unanimously approved.

2. Reappointment of Zachary Taylor to Serve on the Charter School Review Committee (SMF #11)

Motion by Moss, seconded by Neves to approve. Motion was unanimously approved.

3. Reappointment of Bob Miller to Serve on the Citizens Oversight Committee (SMF #12)

Motion by Moss, seconded by Neves to approve. Motion was unanimously approved.

4. Request to Advertise Bay District School Board Policies
  - a. BCSB policy 6.501 – Use of Property (SMF #13)

Superintendent stated that the policy needs to be changed and the language that would exclude the school clubs has been added. Register asked if this would include all clubs that support the school. Moss felt that this language would cover the clubs that the Principals feel should be exempt. Neves asked Tracy Smith, Risk Manager, if she felt that version is the most responsible decision from a risk management standpoint for the district. She feels that insurance should be required of all but this version reflects the Boards' request.

Motion by Moss, seconded by Walker to approve. Motion was approved with Littleton and Neves voting no.

- b. BCSB policy 8.104 – Program of Instruction (SMF #14)

Farrar stated this revision is a result of HB 7069 and how students earned PE credit under the new rule.

Motion by Register, seconded by Neves to approve. Motion was unanimously approved.

**B. Business Support Services**

1. Group Insurance Recommendations 2018 (SMF #15)

Michael Carraway stated that the insurance committee has met several times and monitored claims. They felt that the self-insurance has not ran as smoothly as the year prior and claims have spiked (9-10% increase). The recommendation is approval of 7 ½ % increase of all plans to maintain a healthy reserve. Register questioned whether the Wellness Center has helped. Carraway stated he feels it has but need to look at ease of access for all employees. Littleton would like to encourage use. Carraway stated that the dental plan will increase 10%.

Motion by Moss, seconded by Register to approve. Motion was unanimously approved.

**C. Human Resources & Employee Support Services**

1. Request to Advertise New/ Revised Job Descriptions (SMF #16)

John Cannon, Executive Director of Human Resources, explained that this is a small change from a 10 month to a 10 month or a 12 month position.

Motion by Moss, seconded by Walker to approve. Motion was unanimously approved.

**D. Operational Support Services**

1. Lynn Haven Project Construction Management Agreement (SMF #17)

John Bozarth stated that this is the first of two steps in building the new Lynn Haven cafeteria project.

Motion by Walker, seconded by Moss to approve. Motion was unanimously approved.

2. Parent Mileage Reimbursement Requests (SMF #18)

Motion by Moss, seconded by Neves to approve. Motion was unanimously approved.



**IX. INFORMATIONAL ITEMS (No action required)**

**A. Charter School Financial Statements (SMF #19)**

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter
3. Central High School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

**X. EXECUTIVE SESSION – COLLECTIVE BARGAINING**

(Immediately following School Board Meeting)

At 3:05 p.m. Chair Littleton stated that the Board meeting would stand in recess as the Board entered into private Executive Session for the purpose of collective bargaining and then would return to adjourn the meeting.

Those attending the Executive Session were the five School Board Members, Superintendent Husfelt, Attorney Franklin Harrison and members of the District's negotiating team.

The Executive Session concluded at 3:42 p.m. and with no further business scheduled to come before the Board, Chair Littleton adjourned the School Board Meeting at that time.

  
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Ginger Littleton  
Chair

  
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Bill Husfelt  
Superintendent