



Bay District Schools

Booster Club Registration Form

2019/2020 School Year

TO: _____
 Principal _____ School _____

Name of Booster Club
Sport or Activity Represented
Faculty Sponsor of Booster Club
Current Number of Booster Club Members

By signing below, the officers of this booster club agree to:

- Submit detailed annual financial reports to the principal as required by School Board Policy 6.208;
- Submit all financial records for review within three days if requested by the principal;
- Obtain the principal's approval prior to paying any Bay District Schools employee;
- Obtain the principal's approval for all fund raisers;
- Submit an updated Registration Form if the officers change during the school year.

The principal may disband the booster club for noncompliance. The officers listed below agree to submit a check for the balance of the booster club account payable to the school for credit to the sport or activity's internal account.

Officers	Name	Signature	Phone Number	Check Signer?
President	_____	_____	_____	_____
Vice-President	_____	_____	_____	_____
Secretary	_____	_____	_____	_____
Treasurer	_____	_____	_____	_____

Other authorized check signers not listed above:

Name	Signature
_____	_____
_____	_____
_____	_____

Does this booster club have an active 501(c)(3)? Yes No

Required attachments

- By-Laws
- Annual Budget (Anticipated income and expenditures)
- List of proposed fund raisers (All fund raisers must be approved by the principal)
- List of **ALL** proposed coaches (instructional or non-instructional) to be paid by the club (**ALL** coaches must be approved by the principal)

For District Use Only	
Received by _____	Date Received _____