



OFFICE OF  
WILLIAM V. HUSFELT  
SUPERINTENDENT

1311 Balboa Avenue  
Panama City, Florida  
32401

(850) 767-4100  
Hearing Impaired Access  
(800) 955-8770 Voice  
(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members

Jerry Register  
District 1

Ann Leonard  
District 2

Chris Moore  
District 3

Winston Chester  
District 4

Steve Moss  
District 5

TO: William V. Husfelt, Superintendent  
FROM: Emily White, Budget Officer  
DATE: December 13, 2022  
RE: FY 2023-2024 Budget Calendar

February 14, 2023	Superintendent provides School Board with recommendations for staffing of schools for FY 2023-2024.
March 7, 2023	Budget Workshop with Superintendent's Budget Priorities for FY 2023-2024 – Immediately following the Board Meeting.
April 10, 2023	Budget Office distributes budget preparation packets to District Department Heads.
April 24, 2023	Budget Office distributes budget preparation packets to School Principals.
April 25, 2023	District Department Heads submit budgets to Budget Office.
May 9, 2023	School Principals submit budget to Budget Office.
June 13, 2023	Budget Workshop – Immediately following the Board Meeting.
July 24, 2023	Board approves tentative budget <b>for advertising only</b> .
July 29, 2023	Tentative Budget, Proposed Millage Levy and Public Hearing <b>advertised</b> .
August 3, 2023	School Board Workshop on Tentative Budget. The Workshop begins at 4:30 p.m.
August 3, 2023	First public hearing on the Proposed Millage Levy and the Tentative Budget. The School Board adopts the Proposed Millage Levy and the Tentative Budget. The hearing will begin at 5:01 p.m.
August 22, 2023	School Board Workshop on Tentative Budget. Time TBA.
September 11, 2023	Board workshop at 4:30 on Budget changes. Board meeting following workshop to approve the FY 2022-2023 Final Budget Amendments and Financial Statements; then the Second Public Hearing at 5:01 p.m. for Board adoption of the FY 2023-2024 Millage and Final Budget.