



MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
February 12, 2019

BOARD MEETING – 1:00 P.M. – BOARD ROOM

WILLIAM V. HUSFELT III

SUPERINTENDENT

1311 Balboa Avenue

Panama City, Florida

32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

REVISION #1

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Members: Ginger Littleton, Ryan Neves and Jerry Register; Superintendent Bill Husfelt and Attorney Franklin Harrison.

The meeting was called to order at 1:00 p.m. by School Board Chairman Steve Moss. Pastor Chris Wade, Northstar Church, led the Invocation. The Pledge of Allegiance was led by Kim Edwards, Director of ESE and Pre-K Services.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Table with 3 columns: Action (Delete/Add), Item ID (III.D, VIII.B.2.a, VIII.C.4, IX.B.1.a, IX.C.1, IX.C.1.a, IX.C.1.b, IX.C.1.c, IX.C.1.d), and Description (Retirees, 2018-2019 School Health Services Plan, Interim Payment to Remediation, Contractors, 7.305 - Medical Marijuana Use by Qualified Patients in Schools, Proposed Geographical Zones 2019-2020, Cedar Grove Elementary School, Parker Elementary School, Tommy Smith Elementary School, Tyndall Elementary School)

Motion by Register, seconded by Chapman, to approve the amended Agenda. Motion unanimously approved.

II. APPROVAL OF MINUTES – January 15, 2019 School Board Meeting (SMF #1)

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Bay District Schools 2019 Sunshine State Scholar Nominees and Winner

Katie McCurdy announced the following nominees: Nathaniel Redmond, A. Crawford Mosley High School; Ana Barragan, Bay High School; Abigail Williams, Deane Bozeman School; Cassandra Leach, Palm Bay Prep; and Cameron Mazzeo, Rutherford High School. The winner was Joshua Grunden, JR Arnold High School.

**B. Band and Fall Sports Academic Excellence Awards**

Kirk Harrell, Athletic Director, announced the sport that received the highest GPA in the county as Girls Cross Country. Sport Highest GPAs were as follows: JR Arnold High School - Girls Swimming; Bay High School - Girls Golf; Deane Bozeman School – Football; Mosley High School – Boys Swimming; and Rutherford High School – Boys & Girls Cross Country, Boys Golf, and Volleyball. The school with the highest GPA was Rutherford High School.

The Academic Champion for Band went to Bay High School and Director Mr. Nicholas C. Efstathiou.

**C. Superintendent’s Student of the Month**

1. **Lynn Haven Elementary School** – John Cannon introduced Grace Moulder.
2. **M. Cherry St. Elementary School** – Blythe Carpenter introduced Jairo Rodas-Nunez.
3. **MKL in Millville School** – Debbie Dixon introduced Alex Emanuel.
4. **Northside Elementary Center** – Amy Harvey introduced Ta’darius Daniels.
5. **Oakland Terrace Elementary School** – Bryan Long introduced Viridiana Ortega.
6. **Southport Elementary School** – Cayla Anderson introduced Sydni Hussey.
7. **Springfield Elementary School** - Sheila Wojnowski introduced Raven Barnes.

~~**D. Bay District Schools Retirees**~~

Chairman Moss called a recess at 1:38 p.m. and returned to this portion of the agenda at 1:43 p.m.

**IV. ORGANIZATION REPORTS**

**A. Association of Bay County Educators**

No report was given.

**B. Bay Educational Support Personnel Association**

No report was given.

**C. Bay Education Foundation**

No report was given.

**D. Citizens Oversight Committee**

Moss shared that the Chairman of this committee, Bob Miller, had passed away on Saturday. He will be missed by many in the community and enjoyed his volunteer work on this committee.

**V. HEARING FROM THE PUBLIC**

The following member from the public addressed Superintendent Husfelt and the School Board Members:

Gienah Harris spoke about the Oakland Terrace and Oscar Patterson school closures.

**VI. LEARNING COMMUNITY NEWS**

**A. Board Members & Superintendent**

The Superintendent spoke about the mental health challenges and will be bringing a plan for both the students and employees to the School Board. Teachers are struggling with their own stress along with assisting students with their issues. Everyone is carrying a large burden from the storm. Littleton shared that mental and healthcare professionals from FSU in Tallahassee will be here on March 1<sup>st</sup> to build this profession. Moss reminded everyone that the Teacher and Support Employee of the Year Awards will be Saturday, February 23, 2019.

**B. District Staff**

Sharon Michalik spoke about the Moment of Silence for the Parkland Victims on February 14<sup>th</sup> at 9:17 a.m. CST. Denise Kelley shared that she has been working with Holly Holt, Interim Director of FLDOH, to complete the School Health Plan. Sally Gentili shared that the program “I Learn America” film by Jean-Michel Dissard was being shared with the ELL students in the high schools which was funded through a Title II grant.

**VII. ADMINISTRATIVE RECOMMENDATIONS (SMF #2)**

**A. J.R. Arnold High School Principal**

The Superintendent recommended Joseph “Britt” Smith for this position.

Motion by Register, seconded by Neves, to approve. Motion unanimously approved.

**B. Surfside Middle School Principal**

The Superintendent recommended David “Matt” Pitts for this position.

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

## VIII. CONSENT AGENDA

### A. Deputy Superintendent

1. Request Approval to Add the Attached List of 20 Schools to the Community Eligibility Provision (CEP) Program for the remainder of the 2018-2019 School Year (SMF #3)

### B. Assistant Superintendent for Teaching and Learning Services

1. 2019-2020 Department of Juvenile Justice School Calendar (SMF #4)
2. Contracts/ MOUs/ Agreements 2018-2019 (SMF #5)
  - a. 2018-2019 School Health Services Plan

### C. Business Support Services

1. Financial Information (SMF #6)
2. Inventory Report (SMF #7)
3. Purchasing and Contracting (SMF #8)
4. Interim Payment to Remediation Contractors (SMF #9)

### D. Human Resources & Employee Support Services

1. Request to Approve Personnel Recommendations/ Out of Field Teachers (SMF #10)

### E. Operational Support Services

1. Capital Projects and Energy Conservation Update (SMF #11)
2. Prequalification of Contractors (SMF #12)

Motion by Littleton, seconded by Neves, to approve the Consent Items. Motion unanimously approved.

## IX. ACTION ITEMS

### A. School Board Members and Attorney

1. Appointment to the Patterson Oversight Committee (**Neves**) (SMF #13)

Neves recommended to reappoint Earnestine Clements as his representative.

2. Appointment to the Citizens Oversight Committee (**Register**) (SMF #14)

Register recommended to reappoint Charles Roberts as his representative.

Motion by Neves, seconded by Register, to approve both reappointments. Motion unanimously approved.

3. Appointment of a School Board Member and Alternate School Board Member to Serve on the Value Adjustment Board (SMF #15)

Register volunteered to serve another term and Littleton volunteered to act as the Alternate.

Motion by Chapman, seconded by Neves, to approve both appointments. Motion unanimously approved.

4. Appointment of the School Board's Citizen Member to Serve on the Value Adjustment Board (SMF #16)

Moss explained that David Lovett is a valued member of this board and has volunteered to serve another year.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

5. Real Estate Sales Contract (SMF #17)

Franklin Harrison explained the standard contract is to purchase property that borders on Harrison and 13<sup>th</sup> street and gives the board a sixty day clause to back out if there are any problems with the purchase. The intention is to use it as a parking lot for the new fine arts center, STEM building and Tommy Oliver Stadium.

Motion by Littleton, seconded by Register, to approve. Motion unanimously approved.

6. License Agreement (SMF #18)

Harrison explained that this is a license agreement with the City of Panama City to close 13<sup>th</sup> and McKenzie Street during school hours. The district can install a gate on that corner to assist with traffic. The Superintendent stated this is for student safety and can be renewed yearly.

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

## **B. Superintendent**

1. Request to Advertise School Board Policy

- a. **7.305 – Medical Marijuana Use by Qualified Patients in Schools** (SMF #19)

Franklin Harrison brought a revised copy which contained only corrections to spelling, not any revisions to the policy, for the board members. The Superintendent shared this health care plan states that a caregiver can come onto campus to dispense prescribed medical marijuana to a student according to their plan and State Statutes.

Motion by Littleton, seconded by Chapman, to approve to advertise. Motion unanimously approved.

**C. Assistant Superintendent for Teaching and Learning Services**

**1. Proposed Geographical Zones 2019-2020 (SMF #20)**

- a. Cedar Grove Elementary School**
- b. Parker Elementary School**
- c. Tommy Smith Elementary School**
- d. Tyndall Elementary School**

The Superintendent stated that due to the vote to leave Callaway Elementary open, it changed these four zones which need to be corrected.

Motion by Littleton, seconded by Register, to approve the proposed zones to advertise. Motion unanimously approved.

**C-D. Human Resources & Employee Support Services**

**1. Request to Advertise New/ Revised Job Descriptions (SMF #21)**

- a. Principal**

Shirley Baker shared that this revision to the job description will attract more qualified job applicants.

Motion by Littleton, seconded by Neves, to approve to advertise. Motion approved 4-1 with Register voting no.

- b. Social Worker (School-based)**

Baker shared that Title I grant funding requires a job description defined at the school level.

Motion by Littleton, seconded by Neves, to approve to advertise. Motion unanimously approved.

**X. INFORMATIONAL ITEMS (No action required)**

**A. Charter School Financial Statements (SMF #22)**

1. Bay Haven Charter Academy, Inc.
2. Central High School
3. Chautauqua Learn and Serve Charter School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

**B. Charter Schools Audit Information 2018 (SMF #23)**

1. Bay Haven Charter Academy Elementary School
2. Bay Haven Charter Academy Middle School
3. Central High School
4. Chautauqua Charter School
5. North Bay Haven Charter Elementary School
6. North Bay Haven Charter Middle School
7. North Bay Haven Charter Career
8. Palm Bay Elementary Academy
9. Palm Bay Preparatory Academy
10. Rising Leaders Academy
11. University Academy, Inc.

At 2:55 p.m., with no further business scheduled to come before the Board, Chairman Moss adjourned the School Board Meeting.



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Steve Moss  
Chairman



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Bill Husfelt  
Superintendent