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Board Members:

Jerry Register

District 1

Brenda Ruthven

District 2

Pamm Chapman

District 3

Winston Chester

District 4

Steve Moss

District 5

MINUTES

BAY DISTRICT SCHOOL BOARD MEETING

January 12, 2021

BOARD WORKSHOPS

8:30 FEMA & FACILITIES

9:15 CLASSROOM TECHNOLOGY

9:30 BUDGET UPDATE

9:45 SAFETY UPDATE

10:00 REZONING NEW BEACH SCHOOL

10:30 CTE UPDATE

10:45 ORGANIZATIONAL CHART AND STRUCTURE CHANGES FORTHCOMING

11:15 TEACHER AND SUPPORT SALARIES AND WAYS TO INCREASE

11:45 WRAP-UP

BOARD MEETING – 1:00 P.M. – GINGER LITTLETON BOARD ROOM

PUBLIC HEARING – 1:45 P.M.

Chair Moss called the Workshop to order at 8:30.

Lee Walters, Executive Director of Facilities for Bay District Schools, presented a PowerPoint and answered questions about Hurricane Michael recovery process and FEMA frustration.

Tamra Hogue, Supervisor of Instructional Technology and Media Services, presented a PowerPoint and answered questions about classroom technology and upcoming changes and improvements. Rhonda Sumpter, Instructional Specialist K-12 & Adult Instructional Services, followed up with additional information on this topic.

Superintendent Husfelt moved on to the Safety Update, stating that the Budget Update would be addressed at a later time.

Mike Jones, Chief of Safety & Security/Police, presented a PowerPoint and gave an overview on safety and conditions at Bay District Schools.

Kara Mulkusky, Director of Student Services, and Denise Kelley, Assistant Superintendent – Division of Teaching and Learning, gave a briefing on the rezoning of Breakfast Point Academy in preparation for the opening of the new Walsingham Academy.

Beth Patterson, Career and Technical Education Supervisor, presented a PowerPoint and answered questions on the many opportunities for students in Career and Technical Education.

Superintendent Husfelt discussed possible changes to the Organizational Chart and followed with ways to possibly increase teacher and support staff salaries. The workshops adjourned at 11:48 A.M.

School Board Meeting.

Chair Moss called the meeting to order at 1:01 P.M. and gave the invocation. Board Member Register led the Pledge of Allegiance.

I. APPROVAL OF AGENDA

Superintendent Husfelt asked for the following changes to the agenda:

DELETE: VII.A.1. Contracts/MOUs/Agreements

ADD: VIII.E.2. Request Approval of Secured Entrance Escrow Agreement – Bay District Schools and Bay Haven Charter Academy

Motion by Chapman to approve the revised agenda, Register seconded. Motion passed unanimously.

II. APPROVAL OF MINUTES

A. December 8, 2020

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Bay District School Retirees

BDS Director of Human Resources introduced retirees Pamela Cutchins, Constance Quilling and Martha Simmons.

IV. ORGANIZATIONAL REPORTS

A. Association of Bay County Educators

Denise Hinson, President, addressed the board.

B. Bay County Educational Support Association

No one from Bay County Educational Support Association addressed the board.

C. Bay Education Foundation

Melissa Pinero, Executive Director addressed the board.

V. HEARING FROM THE PUBLIC

No one from the public addressed the board.

VI. LEARNING COMMUNITY NEWS

VII. CONSENT AGENDA

A. Assistant Superintendent – Division of Teaching and Learning

1. ~~Contracts/MOUs/Agreements~~

- 1. 2. Purchase of Advance Placement (AP), Advanced International Certificate of Education (AICE) and International Baccalaureate (IB) Exams for 2020-2021**
- 2. 3. Grants 2020-2021**

B. Business Support Services

- 1. Financial Information**
- 2. Internal Audit Reports**
 - a. Callaway Elementary School**
 - b. Cherry Street Elementary School**
 - c. Rosenwald School**
 - d. St. Andrew School**
 - e. Southport Elementary School**
 - f. Waller Elementary School**
 - g. West Bay Elementary School**
- 3. Inventory Report**
- 4. Purchasing and Contracting**

C. Human Resources

- 1. Request Revision of District Approved List**
- 2. Request Revision of 2020-2021 Salary Placement Schedule**

These items were moved to Action by Chair Moss.

- 3. Request Approval of Personnel Recommendations/Out of Field Teachers**

D. Facilities

- 1. Prequalification of Contractors**

Motion by Chapman to approve the Consent agenda minus C.1. and C.2. Ruthven seconded. Motion passed unanimously.

VIII. ACTION ITEMS

VII.C.1. Request Revision of District Approved List

Motion by Chapman to approve, Register seconded. Motion passed unanimously.

VII.C.2. Request Revision of 2020-2021 Salary Placement Schedule

Motion by Chapman to approve, Register seconded. Motion passed unanimously.

A. School Board Members and Attorney

1. Area and Committee Assignments for 2020-2021

Motion by Register to approve, Chester seconded. Motion passed unanimously.

B. Superintendent

1. Request Revision of the 2020-2021 Organizational Chart

Motion by Register to approve, Chapman seconded. Motion passed unanimously.

2. Request Approval to Relocate PreK Classes Currently at Arnold High School to Walsingham Academy

Motion by Register to approve, Ruthven seconded. Motion passed unanimously.

3. Request to Approve Salary Increase for Administrators whose Salary Falls Below the Base Salary Amount Established for Grades A6 & A7

Motion by Chapman to approve, seconded by Chester. Motion passed unanimously.

C. Assistant Superintendent – Division of Teaching and Learning

1. Proposed Geographical Zone Descriptions for 2021-2022

Motion by Chester to approve, Register seconded. Motion passed unanimously.

D. Human Resources

1. Request to Advertise New/Revised Job Descriptions

a. Revised Senior Manager – Infrastructure

b. Revised Senior Manager – Security

Motion by Chester to approve for advertising, Register seconded. Motion passed unanimously.

E. Facilities

1. Request Approval of Temporary Non-exclusive Construction Easement

Motion by Chester to approve, seconded by Register. Motion passed unanimously.

2. Request Approval of Secured Entrance Escrow Agreement - Bay District Schools and Bay Haven Charter Academy

Motion by Register to approve, seconded by Chapman. Motion passed unanimously.

IX. PUBLIC HEARING

A. Repeal of School Board Policy 7.303 HIV and AIDS

Motion by Chapman to approve, seconded by Chester. Motion passed unanimously.

B. Bay District Job Descriptions

1. Supervisor of Educator Quality

Motion by Chester to approve, seconded by Register. Motion passed unanimously.

C. Recommended Instructional Materials for English Language Arts

1. Elementary K-5 English Language Arts

a. Houghton Mifflin Harcourt – HMH, Florida Into Reading K-5

b. McGraw- Hill Education, Florida Wonders K-5

2. Middle School 6-8 English Language Arts

a. Houghton Mifflin Harcourt – HMH Florida Into Literature 6-8

b. McGraw- Hill Education, Florida StudySync 6-8

3. High School 9-12 English Language Arts

a. Houghton Mifflin Harcourt – HMH Florida Into Literature 9-12

b. McGraw-Hill Education, Florida StudySync 9-12

Motion by Chapman to approve, seconded by Ruthven. Motion passed unanimously.

Meeting adjourned at 2:14 P.M

X. INFORMATIONAL ITEMS

A. Charter School Financials

1. Bay Haven Charter Academy

2. Central High School

3. Chautauqua Learn and Serve

4. Palm Bay Elementary

5. Palm Bay Preparatory Academy

6. Rising Leaders Academy

7. University Academy

Steve P. Moss
Steve Moss, Chair

Bill Husfelt
Bill Husfelt, Superintendent