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Board Members:

Jerry Register

District 1

Brenda Ruthven

District 2

Pamm Chapman

District 3

Winston Chester

District 4

Steve Moss

District 5

# MINUTES

## BAY DISTRICT SCHOOL BOARD MEETING

### FEBRUARY 9, 2021

#### BOARD MEETING – 1:00 P.M. – GINGER LITTLETON BOARD ROOM

Present: School Board Members Steve Moss, Pamm Chapman, Winston Chester, Jerry Register Brenda Ruthven, Superintendent Bill Husfelt and Board Attorney Heather Hudson.

The meeting was called to order at 1:00 p.m. by Chair Steve Moss. Reverend Parnell Smith of New Bethel Missionary Baptist Church gave the invocation. The Pledge of Allegiance was led by School Board Member Jerry Register.

### I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

- |             |                    |  |
|-------------|--------------------|--|
| <b>Add:</b> | <b>VII.B.1.</b>    | <b>2021-2022 Haney Calendar</b>  |
|             | <b>VIII.A.1.</b>   | <b>Bay High Demolition Change Order</b>  |
|             | <b>VIII.B.1.a.</b> | <b>Request to Advertise New/Revised Policy 3.144 Reasonable Accommodations for Employees with Disabilities</b> |
|             | <b>VIII.C.1.a.</b> | <b>Request to Advertise New/Revised Job Descriptions Executive Director of Management Information Systems</b>  |
|             | <b>VIII.C.1.b.</b> | <b>Request to Advertise New/Revised Job Descriptions Food Service Systems Administrator</b>                    |

Motion by Chapman to approve, Ruthven seconded. Motion passed unanimously.

### II. APPROVAL OF MINUTES January 26, 2021

The January 26, 2021 minutes were unanimously approved.

### III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

Skip Bondur presented the Top Contributing School award to Hiland Park Elementary School and noted that this award was been dedicated to the memory of Jennifer Alvis.

Principal John Cannon introduced and thanked members of his staff and first responders from the City of Lynn Haven whose actions saved the life of a Lynn Haven Elementary student.

Jill Hansen and Alana Simmons introduced Sunshine State Scholars from Bay District High Schools.

#### **IV. ORGANIZATIONAL REPORTS**

##### **A. Association of Bay County Educators**

No one from ABCE addressed the board.

##### **B. Bay County Educational Support Association**

No one from BESPAA addressed the board.

##### **C. Bay Education Foundation**

Melissa Pinero, Executive Director addressed the board with an update from Bay Education Foundation.

#### **V. HEARING FROM THE PUBLIC**

Chaz Baxter addressed the board regarding substitute salaries.

Dr. Rufus Wood addressed the board and shared thanks for the Patterson Elementary reopening decision.

Burnie Thompson addressed the board and shared thanks for the district's handling of an incident at Breakfast Point Academy.

#### **VI. LEARNING COMMUNITY NEWS**

#### **VII. CONSENT AGENDA**

##### **A. Facilities**

###### **1. Capital Projects Update**

##### **B. Assistant Superintendent – Division of Teaching and Learning**

###### **1. 2021-2022 Haney Calendar**

##### **C. B. Business Support Services**

- 1. Financial Information**
- 2. Internal Audits**
- 3. Inventory Reports**
- 4. Purchasing and Contracting**

##### **D. C. Human Resources**

- 1. Request Revision of the 2020-2021 District Approved List**
- 2. Request Approval of Personnel Recommendations/Out of Field Teachers**

Motion by Register to approve the Consent Agenda, seconded by Chester. Motion passed unanimously.

**VIII. ACTION ITEMS**

**A. Facilities**

**1. Request Approval – Bay High Demolition Change Order**

Motion by Register to approve, seconded by Chester. Motion passed unanimously.

**B.A. Board/Attorney**

**1. Request to Advertise New/Revised School Board Policy**

**a. 3.144 Reasonable Accommodations for Employees with Disabilities**

Motion by Chapman to approve, seconded by Ruthven. Motion passed unanimously.

**C.B. Human Resources**

**1. Request to Advertise New/Revised Job Descriptions**

**a. Executive Director of Management Information Systems**

Motion by Chapman to approve, seconded by Chester. Motion passed unanimously.

**b. Food Service Systems Administrator**

Motion by Register to approve, seconded by Ruthven. Motion passed unanimously.

Meeting adjourned at 2:13 p.m.

**IX. INFORMATIONAL ITEMS**

**A. Charter School Financials**

- 1. Bay Haven Charter Academy**
- 2. Central High School**
- 3. Chautauqua Learn and Serve**
- 4. Palm Bay Elementary**
- 5. Palm Bay Preparatory Academy**
- 6. Rising Leaders Academy**
- 7. University Academy**

  
Steve Moss, Chair

  
Bill Husfelt, Superintendent