

Bay District Schools

How to become a  
**SUBSTITUTE**

Walk-In Application Process  
Mon. – Fri., 8:00 a.m. – 2:00 p.m.

Easy Annual Renewal Begins in July.

Contact the Substitute Registrar  
@ 850-767-4230 for more details.

1311 Balboa Avenue  
Panama City, FL 32401



**REQUIREMENTS INCLUDE:**

- At least 18 years old  
*\*4 years from high school graduation to sub for teacher @ high school\**
- 2 forms of identification
- High school diploma or GED
- Pass a Level II Background Check
- Complete Online Training Course

**Monthly Incentive Bonus**  
**Free Online Training Course**  
**Flexible Schedule**  
**Pick Your Schools**



**Hourly Pay Rates**

<b>Substitute Paraprofessional .....</b>	<b>\$10.23</b>
<b>Substitute Teacher .....</b>	<b>\$12.00</b>
<b>Substitute Teacher w/ a master's degree ....</b>	<b>\$13.00</b>
<i>(official transcripts required)</i>	